

AR MINISTRY OF EDUCATION, SCIENCE AND CULTURE

ARTSAKH STATE UNIVERSITY

**COLLECTION OF LEGAL ACTS
REGULATING THE ACTIVITY OF
ARTSAKH STATE UNIVERSITY**

Stepanakert

2020

GOVERNMENT OF THE NAGORNO KARABAKH REPUBLIC DECISION

20th of May, 2008

N375

Town Stepanakert

ON AFFIRMING STATUTES OF ARTSAKH STATE UNIVERSITY STATE NON-PROFIT ORGANIZATION AND MAKING AMENDMENTS TO DECISION OF THE GOVERNMENT OF THE NAGORNO KARABAKH REPUBLIC NO 184-N OF 16 JUNE 2003

Based on the subparagraph "a" of 2nd part of N337 decision of May 6, 2008 "On affirming the formation of the academic council of Nagorno-Karabakh Republic higher education institution" of the Nagorno-Karabakh Republic Government, the Government of Nagorno-Karabakh Republic decides:

1. to affirm the Statutes of Artsakh State University State Non-Profit Organization according to the appendix.
2. to amend the decision No. 184 of the Nagorno Karabakh Republic Government of June 16, 2003 "On Reorganization of the Artsakh State University" State Institution and "On Approval of the Charter of the Artsakh State University State Non-Commercial Organization" as follows:

a) to recognize as invalid the 2nd paragraph of the decision;
b) to substitute the words "Ministry of Education, Culture and Sport of NKR" by the words "Ministry of Education and Science of NKR" in the 3rd paragraph of the decision;

c) to state the 5th paragraph of the decision as follows:

"5. "Artsakh State University" State Non-Profit Organization is entitled to the following kinds of entrepreneurial activity:

1. provision of higher, secondary and postgraduate professional education,
2. producing and training of scientific-pedagogical personnel,
3. implementing research, academic-technical and production works,
4. rendering counseling and expertise,
5. printing, publishing and commercialization of their outcomes,
6. conducting chargeable training and educational courses,
7. implementing international, educational and scientific-technical programs,
8. rendering recreational services for its employees and students,
9. rendering catering and welfare services for its students from dormitory,
3. This Decision shall enter into force from the moment of its promulgation.

NKR Prime-Minister

A. Harutyunyan

STATUTES
OF ARTSAKH STATE UNIVERSITY STATE NON-PROFIT ORGANIZATION

I. GENERAL PROVISIONS

1. Artsakh State University Non-Profit Organization (henceforth the university) is an autonomous educational, academic and cultural institution.

This tertiary education institution aims to conduct fundamental research and deliver learning in Armenology, natural science, teacher training, medicine, social, economical and humanitarian disciplines, technology and various fields of culture on the levels of formative education, higher and secondary specialized education, postgraduate professional and supplementary education, as foreseen by law and professional academic programs.

(paragraph 1 of amendment N 423-N dated 03.07.2013, modification N 185-N dated 01.04.2014)

2. The founder of the university is Nagorno Karabakh Republic, represented by Nagorno Karabakh Government.

3. The university is a state non-commercial and non-profit educational, academic and cultural institution which has legal personality. It assumes and implements rights and obligations necessary for fulfilling the statute tasks, as foreseen and defined in NKR constitution, civil code, others laws and normative legal acts.

(amendment to paragraph 3 N 423-N dated 03.07.2013)

3.1. The university is entitled to these kinds of entrepreneurial activity:

- 1) provision of higher, secondary and postgraduate professional, formative and supplementary education,
- 2) producing and training of scientific-pedagogical personnel,
- 3) implementing research, academic-technical and production works, commercialization of their outcomes,
- 4) rendering counseling and expertise,
- 5) printing, publishing and commercialization of their outcomes,
- 6) conducting chargeable training and educational courses,
- 7) implementing international, educational and scientific-technical programs,
- 8) rendering catering, recreational and welfare services for its personnel and other people,
- 9) holding preparatory courses for foreign applicants.

(amendment to paragraph 3.1 N 423-N dated 03.07.2013)

3.2. ArSU has a stamp with the coat of arms and the name of the university, a seal, a medal, letterhead, its symbol and anthem.

(amendment to paragraph 3.2 N 423-N dated 03.07.2013, modification N 185-N dated 01.04.2014)

4. The full name of the university in Armenian is «Artsakhi petakan hamalsaran» petakan voch arevtrayin kazmakerputyun, abbreviated as «ArPH» POAK. The full name of the university in Russian is «Artsakhskiy gosudarstveniy universitet», abbreviated as «ArGU» GNKO. Full name of the university in English is «Artsakh State University» State Non-commercial Organization, abbreviated as ArSU SNCO.

5. The mailing address of the university is M. Gosh street 5, t. Stepanakert.

II. TASKS AND COMPETENCIES OF THE UNIVERSITY

6. Core tasks of the university are

- 1) intellectual, ethical and spiritual development of students by providing tertiary or postgraduate education,
- 2) scientific, didactic, teaching and methodological studies, comprehensive Armenological investigations,
- 3) development of science, education and culture by creative activity and scholarly inquiry by the teaching faculty, applying their results in economy, research and education,
- 4) preparing and training lecturers and researchers,
- 5) assuring education quality and systematically improving the education system quality,
- 6) promotion of education content based on integration of education and science, introduction of modern majors and minors,
- 7) ensuring continuity, transparency and publicity of education,
- 8) infusing national, ethical and human values in students,
- 9) public outreach and knowledge transfer, building educational, academic and cultural capacity of society,
- 10) raising political awareness, instilling responsibility for work and professional development in the context of democratic governance of civic society,
- 11) creating proper working conditions for good health, welfare, catering, recreation, physical and spiritual development of students and staff,

(revision N 423 to paragraph 6 dated 03.07.2013, amendment N 185 dated 01.04.2014)

7. These tasks suggest these competencies of the university:

- 1) to provide tertiary, postgraduate, as well as public, secondary and additional educational programs,
- 2) to elaborate and approve professional academic programs and syllabi of majors and minors of tertiary and postgraduate education, publish literature and methodological manuals,
- 3) to independently arrange education, choose education technologies and assessment types, forms and frequency,
- 4) to conduct admissions, including admission of foreign applicants, to university majors and arrange relevant education process,
- 5) to implement professional training programs for experts and other supplementary projects,
- 6) to decide on university structure, management of departments, opening, merging or closing faculties, chairs, research institutes, centres, colleges, senior schools and other divisions, as foreseen by law,
- 7) to independently decide on the number of personnel, on the recruitment, appointing, distribution and evaluation of employees, namely recruitment of academic staff and elaboration of orders for assuming faculty positions and posts in academic and education management,
- 8) to elaborate the procedures for electing faculty and assuming university managerial positions, hold elections,
- 9) to define and grant honorary titles, prizes, stipends and award with the university medal,
- 10) publishing activity,
- 11) to maintain bilateral and multilateral relations with national and foreign universities, academic institutions, state bodies, other organizations, legal and physical persons on the basis of signed agreements and contracts, implement versatile works (trainings, preparing experts and enhancing capability by variable teaching methods, educating graduate and postgraduate students, exchange of professionals, scholarly, cultural, informative and other activity, academic counseling, hiking trips, etc.).
- 12) to lease its property, manage finances, independently decide on the use of funds, including remuneration and reward of employees, setting up scholarships,
- 13) to implement other activity stipulated by law and university statutes.

(amendment N 423-N to paragraph 7 dated 03.07.2013, revision N 185-N dated 01.04.2014)

7.1. University is not to found political parties, social-religious institutions, define their structure and operation. University may found trade union, professional, cultural, sport and alumni unions and associations.

(supplement N 423 to article 7.1 of 03.07.2013)

III. UNIVERSITY GOVERNANCE

8. The university governance is in line with Nagorno Karabakh Republic legislature and these statutes.

9. The university governance stems from its autonomy, on the combined principles of sole executive body and collegiate governance by carrying out functions of the founder, the authorized body, the university council, the academic council and the rector.

(amendment N 423 to article 9 of 03.07.2013)

9.1. The Founder

1. defines

a. university's name

b. mission and purpose of the university, including the kinds of entrepreneurial activity implemented by them,

c. the state body authorized with university governing, which is trusted university supervision,

2. validates the university statutes,

3. approves the outcomes of rector election,

4. performs other actions, as assigned by the law.

(supplement N 423 to article 9.1 of 03.07.2013)

9.2. Authorized State Body

1) supervises university's activity,

2) suspends or declares invalid actions of the rector or collegiate executive body that contradict Nagorno Karabakh Republic legislature laws, decrees, statutes and decisions,

3) supervises use and maintenance of property assigned to the university,

4) hears reports on the university operations,

5) performs other functions prescribed by the law, the Founder's decisions and these statutes.

(supplement N 423 to article 9.2 of 03.07.2013)

10. University council is a collegiate executive body of the University, summoned for a term of five years in accord with the university statutes.

11. University Council

1) discusses and approves annual budget of expenditures and incomes of the university,

2) approves university's strategic development programs,

3) hears and appraises rector's account on university's yearly accomplishments,

4) elects university's rector,

5) discusses and presents proposals on statutes, amendments and supplements to it in the manner appropriate to the founding body,

6) approves its working mode and rector election procedure.

(amendment N 423 to article 11 of 03.07.2013)

11.1. University council is made up of faculty, graduate and postgraduate students, founding and authorized body representatives.

(supplement N 423 to article 11.1 of 03.07.2013)

11.2. University council is made up of 28 members. Seven of them are full-time faculty members.

(the sentence has been removed in the amendment N 185 of 01.04.2014)

The candidates for membership are elected from faculties and administrative departments in the academic council.

Rector is not eligible to become a member of the council. He is authorized to take part in the council meetings in an advisory capacity. Seven members of the council are high-achieving and socially active student nominees, one from every faculty's student council. The university council selects council members from the proposed candidates and presents to the authorized body.

Seven out of the university council members are representatives of the authorized body, professionals in education, science, culture, economy and business.

(supplement N 423 to article 11.2 of 03.07.2013, amendment N 59 of 01.04.2014, revision N 185 of 31.01.2018)

11.3. The council is set upon the presentation of the proposed candidacies by the authorized body and their approval by Artsakh Republic government.

(supplement N 423 to article 11.3 of 03.07.2013, revision N 59 of 31.01.2018)

11.4. Upon setting, university council elects its chair and secretary. Council chair should not hold full-time position (of dean, chair or lecturer). The council chair is entitled to part-time teaching position in the university.

(supplement N 423 to article 11.4 of 03.07.2013)

11.5. Chair of the university council prepares for the sessions, supervises them, signs meeting minutes and decisions, as well as other competencies as assigned by the working policy. A university council member is entitled to one vote.

(supplement N 423 to article 11.5 of 03.07.2013)

11.6. The competencies of the university council, the mode of preparation for sessions, summoning and holding sessions, voting, adopting decisions and writing agenda minutes.

(supplement N 423 to article 11.6 of 03.07.2013)

11.7. University council sessions are summoned once a year.

(supplement N 423 to article 11.7 of 03.07.2013)

11.8. University council sessions are summoned by the chair's initiative, by the request of authorized state body, the rector, the university council and one third of the academic council. The session summoned upon the request of the one third of the council members and the academic council. Its date and agenda are set by the initiators.

(supplement N 423 to article 11.8 of 03.07.2013)

11.9. The quorum for university council sessions are the two third of the overall number of members.

(supplement N 423 to article 11.9 of 03.07.2013)

11.10. The decisions of university council are adopted by simple majority of the session members, unless differently specified in these statutes.

(supplement N 423 to articles 11.10 of 03.07.2013)

12. University council arranges, plans and addresses issues of education, teaching and research.

(amendment N 423 to article 12 of 03.07.2013)

12.1. The term of the university academic council operation is five years. The academic council is summoned on monthly basis.

(supplement N 423 to article 12.1 of 03.07.2013)

12.2. Forming of the council and its mode of operation are defined by the statutes.

(supplement N 423 to article 12.2 of 03.07.2013)

13. The university academic council

- 1) approves its statutes,
- 2) sets the graduate requirements of students, requirements for Master's admission according to Nagorno Karabakh Republic legislature,
- 3) approves charged education ratio and the tuition fees for majors as presented by rector, according to Nagorno Karabakh Republic legislature, while decisions on the admission for charged and free education are made by university,
- 4) decides to open, restructure, close departments, research centres, colleges, senior schools, chairs and other structural units based on rector's presentation,
- 5) approves proper statutes and internal legal acts for the operation of university and university units,
- 6) reviews the list of majors and minors,
- 7) approves curricula of majors,
- 8) discusses pivotal and prospective academic areas of the university, hears academic reports on key scholarly and teaching outcomes,
- 9) grants titles of emeritus professor, university rewards, personal scholarship, university medal, present candidacy for national and international rewards and titles,
- 10) ratifies procedures for election of deans, chairs and faculty leacturers,
- 11) proposes to the state authorized body on core areas of the university, including curricula of new majors/ specialities in line with current university activity, objectives and tasks,
- 12) proposes on annual university budget expenditures,
- 13) discusses intrastate social, political, education, academic and cultural key events,
- 14) other activities assigned by Nagorno Karabakh Republic and these statutes,

(revision N 423 to article 13 of 03.07.2013, supplement N 185 of 01.04.2014)

13.1. The overall number of university council members is up to 40. In his/ her capacity, rector is the ex-officio chair of the academic council. The council also includes deputy rectors, academic secretary, heads of university units, as well as other elected members, as stated in the statutes.

(supplement N 423 to article 13.1 of 03.07.2013)

13.2. The quorum for academic council is the two third of the overall number of members. Decisions are taken by simple majority of council members.

(supplement N 423 to article 13.2 of 03.07.2013)

13.2. Academic council may set up ad hoc committees (competition panels, etc.). Their status, structure, competencies and modus operandi is defined by Nagorno Karabakh Republic legal acts and academic council's statutes.

(supplement N 423 to article 13.3 of 03.07.2013)

14. The university rectorate is a counseling body to the rector. The rectorate addresses issues relating to all university areas and follows up on the progress of university council and academic council decisions between the university council and the academic council sessions, as per competencies stipulated in the statutes. The rectorate is made up of the rector, deputy rectors, head of education department, chief accountant, deans, chairs and heads of other university units.

(amendment N 185-N dated 01.04.2014 to paragraph 14)

15. The university operation is supervised by the university's executive body - the rector. The rector acts within his competence according to the university statutes. He has sole authority and bears full responsibility for university operations outcomes.

Rector is elected in the university council open competition by secret ballot for a five year term, according to Nagorno Karabakh Republic legislature and these statutes.

(fourth paragraph N 423 of 03.07.2013 is invalid) (amendment N 423 to article 15 of 03.07.2013)

15.1. Eligible candidates for the post of the rector must have three years of managerial seniority or five years of lectureship, and (or) must possess academic titles. Rector may hold his/ her office for maximum two terms.

(revision N 423 to article 15.1 of 03.07.2013)

16. NKR legislature and the statutes foresee these competencies of university rector:

1) supervision of university's education, research, production, economic, fiscal, international and fiscal activity,

2) ensuring the organization and smooth operation of the university academic council and university departments,

3) holding sessions of the university's academic council and the rectorate,

4) annual reporting to the university council,

5) following up on the progress of decisions by the university council and the academic council,

6) submission of the university structure, as well as proposals to open, restructure or close university units for the academic council approval,

7) submission of the statutes, policies of university units, university rules and other university legal acts for the academic council approval,

8) formation of university governance bodies, defining the roll of university personnel, staff authority and their official duties,

9) issuing orders on student enrolment, termination, transfer, return, leave, on issuing reward and disciplinary fines, granting degrees, providing bursaries and other activities,

10) firing and hiring university deputy rectors, heads of university units, defining their competencies and scope of their authority,

11) firing and hiring university employees, issuing employee rewards and penalties,

12) signing employment contracts with elected deans, chairs, research and teaching faculty,

13) annulling the decisions of the academic council, heads of university units and supervisors, that are not based on their competence and breach Nagorno Karabakh Republic legislature and these statutes, rediscussing the annulled decisions,

14) in rector's absence, authorizing a deputy rector his/her duties,

15) issuing letters of authorization and reauthorization to be acted on behalf of the university, to open bank accounts,

16) other competencies not contrary to Nagorno Karabakh Republic legislature and competencies not attributed to other university governance bodies.

(revision N 185 to article 16 of 01.04.2014)

16.1. Rector is acting on behalf of the university in the absence of a proxy, represents its interests in relations with state, state bodies, other institutions and citizens on national and international levels. Rector supervises university property and financial means, signs contracts, issues orders, instructions, directions for university staff according to Nagorno Karabakh Republic legislature, decisions by the founder and the authorized state bodies, these statutes and other university acts.

(supplement N 423 to article 16.1 of 03.07.2013)

17. Deputy rectors supervise certain areas of university activity in line with rector's recommendations orders and instructions.

IV. UNIVERSITY STRUCTURE

18. University self-decides its structure.

University divisions are departments, chairs, centres, units, laboratories, academic library, publishing house, etc..

The status, functions and competencies of divisions are defined by Nagorno Karabakh Republic legislature, these statutes and the statutes of the university divisions approved by the academic council.

19. The university with all its divisions is an educational, academic and production unity that ensures

1) arrangement of learning, educational, or research processes with the participation of every subdivision,
2) performing the orders and recommendations of the university council, the academic council and the rector by all university divisions.

20. University departments operate according to their statutes.

University department may make autonomous decisions within the authority of the department in accord with Nagorno Karabakh Republic legislature, these statutes and department statutes.

Department develops staff list and submits it for the approval of rector per adopted criteria underpinned on its education, academic, supporting, engineering and technical works.

Department consists of chairs, laboratories, teaching, academic and other units.

Department is governed by main faculty council, council and dean.

21. Main faculty council adopts faculty statutes and submits them for academic council approval, elects the dean, hears his/ her annual report and evaluates performance.

22. The faculty decisions are adopted by simple majority. Faculty decisions are compulsory for faculty governance, employees, graduate and postgraduate students.

(amendment N 423 to article 22 of 07.2013)

23. Faculty organization and supervision is within dean's scope of competences, as defined in the statutes.

Dean is elected in the main faculty council by secret ballot for a five year term. To be elected, a candidate needs more than a half of the votes. The quorum for the faculty session is the two third of the overall number of members. On the basis of the elections the dean is appointed by rector's order.

After proposing candidature for the post of dean, he/she is elected and his/ her candidacy is approved by an election procedure.

24. Faculty dean

- 1) supervises education, academic, manufacturing, international and other activities,
- 2) follows up on the progress of faculty council decisions,
- 3) submits candidates for deputy dean, faculty council secretary for rector's approval,
- 4) submits a proposal on termination, transfer, return, leave, enrolment of students.

(supplement N 423 to article 22.1 of 03.07.2013)

25. Chairs (units, laboratories) are university divisions for teaching and research activity of the department in accord with these statutes and faculty statutes.

University - wide chairs are directly accountable to the rector.

Chair faculty includes professors, associate professors, assistant professors and lecturers.

Academic and support staff of the unit (laboratory) comprises academic and supporting personnel.

(supplemented N 423 to article 22.2 of 03.07.2013)

26. Chair (unit, laboratory) personnel is selected from faculty employee list based on the teaching, academic, supporting - engineering and technical work volume according to relevant criteria.

Chairs (units, laboratories) teaching faculty is hired on a contractual and competitive basis.

27. Chairman/ chairwoman is elected on a competitive basis for a five year term upon receiving the recommendation of the chair (unit, laboratory) and the faculty. The decision of faculty is approved in Academic Council by secret ballot. Then the elected person is appointed chairman/ chairwoman by the rector on the basis of an employment contract.

28. Chairman/ chairwoman organizes and supervises teaching and academic work of the chair, represents chair staff/ personal in the university, faculty units and in extrauniversity relations.

Core competencies of the chair (unit, laboratory) are discussed in the meetings with staff of the chair. Part-time employers of the chair participate in the meetings on an advisory basis.

V. ORGANIZATION OF TEACHING AND ACADEMIC PROCESS

28. Enrolment of students is compliant with Nagorno Karabakh Republic legislature.

29. University employs modes of full-time (face-to-face), external, distant and online education.

30. The education by main curricula is in line with European Credit Accumulation and Transfer.

(revision N 185 to article 30 of 01.04.2014)

31. The university courses are offered at undergraduate and graduate levels according to state education standards.

(revision N 185 to article 31 of 01.04.2014)

32. The university has cycling education system. Graduates of every cycle are awarded qualification and granted a diploma. Admission for graduate and doctorate cycles follows Nagorno Karabakh Republic legislature.

The university assessment system is multifaceted. The university has high quality assuring system, aimed at continuous quality improvement.

(supplement to N 185 to article 32 of 01.04.2014)

33. University's academic activity is funded by

- 1) Nagorno Karabakh Republic state budget,
- 2) donations by national and foreign institutions, corporations and individuals,
- 3) philanthropic resources,
- 4) university funds allocated for initiative research,
- 5) other resources not contrary to Nagorno Karabakh Republic legislature.

34. Lecturers, researchers, part-time employees, graduate and postgraduates students are eligible for research.

35. The university organizes conferences, forums, consultations and seminars.

VI. UNIVERSITY STAFF

36. University staff comprises professors, associate professors, senior lecturers and lecturers, assistant lecturers, academic, administrative and support staff, graduate and postgraduate students.

University personnel divides into academic and teaching faculty and technical-supporting staff.

Rights and obligations of faculty and students are defined in Nagorno Karabakh Republic legislature, these statutes, collective agreement and internal university acts.

37. University staff have the right to

- 1) elect and be elected to university posts and governance positions,
- 2) take part in debates of university activity and in the work of the elected bodies,
- 3) join trade unions and other social institutions,

4) use library, education and academic resources, social and medical services compliant with university statutes and collective agreement,

5) appeal against recommendations and orders of heads of university divisions, as foreseen in Nagorno Karabakh Republic legislature.

University faculty and students enjoy academic freedom.

University issues of pressing importance are tackled in university personnel meeting. The meeting is attended by members of university council, academic council, faculty council, and other academic divisions represented by its chairman/ chairwoman and trade union leader. Meeting statutes are approved by academic council.

38. Academic and teaching staff, graduate and postgraduate students have favourable environment and are allocated resources for pursuit and dissemination of truth.

The duties of university staff

- 1) adhere to these statutes and other university acts,
- 2) bring about the recommendations of governing bodies,
- 3) ensure the efficiency of education process and scholarly research,
- 4) continuously grow professionally by attending training at least once in five years,
- 5) maintain and preserve the assets of the enterprise,
- 6) maintain and improve university's positive reputation,
- 7) instill professional skills, proper behavior, political awareness and patriotism in students,
- 8) help students to build self-discipline, initiative and develop creativity.

39. Faculty and academic vacancies are filled following university statutes and the adopted procedure of assuming academic and teaching posts. Filling of all academic and teaching vacancies is pursuant to employment contract signed for a five years term.

Employment contract is signed following an open election on a competitive basis.

University academic and teaching staff possesses

- 1) freedom to organize their activity and to use technical resources,
- 2) academic freedom of scholarly research,
- 3) freedom to select and develop a research topic,
- 4) freedom to decide the curriculum content in line with educational standard,
- 5) freedom to choose teaching methods and techniques, preparing high quality individually drafted lectures,
- 6) right to co-authorship of academic, teaching and other works.

40. The selection of Artsakh State University students follows accepted procedure of Nagorno Karabakh Republic.

41. University student is entitled to

- 1) choose his major, mode of education, to engage in research, to terminate and to reassume graduate and postgraduate education at any level at his discretion in accord with his/ her inclination and demands,
- 2) receive state-of-the-art knowledge in science, technology and culture, attend university lectures,
- 3) choose elective courses provided by the department and chair by the area of his/ her specialization,
- 4) take part in education content development (selecting courses and minor) in accord with state benchmarks on tertiary specialized education,
- 5) take part in quality assuring activities and evaluate efficiency of faculty work,
- 6) attend other university courses besides the selected courses of the academic major,
- 7) doublemajor – complete two sets of degree specialization,
- 8) involve in the university governance compliant with Nagorno Karabakh Republic legislature and university statutes,

- 9) use university library, laboratories, information resources, educational, academic, medical, sport and other services,
- 10) take part in university research, seminars and conferences following his/ her preferences,
- 11) open student institutions to address challenges of student life,
- 12) unite in student councils and other student organizations,
- 13) appeal against university governance orders and directions as foreseen by Nagorno Karabakh Republic legislature,
- 14) use the right to full or partial tuition fee discounts as foreseen by Nagorno Karabakh Republic legislature,
- 15) receive personal scholarship, scholarship after a legal or physical person, grant, student loan as foreseen by Nagorno Karabakh Republic legislature and university statutes,
- 16) learn university statutes and normative acts,
- 17) sign with university a study on learning conditions.
- 18) if necessary, file a leave of absence for up to one year's term in accord with accepted procedure of the authorized body, except for the cases outlined in Nagorno Karabakh Republic legislature,
- 19) take two breaks for minimum seven weeks in the academic year in case of face-to-face education, two gaps in an academic year, totally seven week long
- 20) is assigned a dormitory room in case of need for accommodation and its availability,
- 21) transfer to another academic institution, including foreign academic institutions,
- 22) receive oral or material rewards for academic achievement and research work, according to Nagorno Karabakh Republic legislature and university statutes.

Student, whose study is terminated, may resume his/ her study in a tertiary education institution.

It is prohibited to involve students in extracurricular and nonacademic activity without the permission of their parents, adoptive parents or guardians, or exposing them to physical or psychological pressure.

42. University students are obliged to

- 1) complete and perform all assignments,
- 2) acquire knowledge and skills necessary for a future professional,
- 3) adhere to university statutes and internal statutes,
- 4) attend university courses,
- 5) uphold university's reputation,
- 6) have strong moral values and ethical behavior.

Self-funded students are to make timely tuition payments, otherwise their study will be terminated.

The low-performing students who fail to follow academic calendar and curricula, exhibit gross negligence, may be subject to disciplinary action, right up to termination of student status.

43. Upon completion of curricula and passage of final qualification, student is granted diploma with an insert.

(amendment N 423 to article 43 of 03.07.2013)

43.2. Noncompletion of tertiary education is attested by a template-filled reference on attendance.

Completion of supplementary specialized education and passage of final qualification is attested by a certificate of completion.

(supplement N 423 to article 43.2 of 03.07.2013)

44. Autonomy of students and their rights are protected by student council. It provides student participation in university governance and submits student related issues to the university management.

45. Training of potential academic and teaching staff is done in the postgraduate studies, as foreseen by Nagorno Karabakh Republic legislature and statutes adopted by academic council.

VII. UNIVERSITY ASSETS AND FINANCIAL ACTIVITY

46. Assets are under university's ownership or are assigned to it.

47. Upon foundation, the university was given necessary assets by Nagorno Karabakh Republic to meet regulatory demands of a nonprofit organization.

University assets comprise assets assigned to its ownership over time, as well as assets acquired and produced by the university.

48. The university property assigned by Nagorno Karabakh Republic legislature is for termless and free of charge use.

The university is not entitled to alienate the assets or alienate its ownership right, mortgage or donate it. The university has the right to lease its property on behalf of the state.

The term of property lease assigned to university may not exceed one year, except the cases defined by the founding body.

The rental income of leased territory is used to meet tasks mentioned in the statutes.

The income received from other use of property is under university's disposal. The improvement from leasing property are owned by the founding body.

49. The sources for issuing asset ownership right are

- 1) the property transferred to university under ownership right,
- 2) public procurement from Nagorno Karabakh Republic budget,
- 3) results of intellectual pursuit and creative work,

4) the income from entrepreneurial activity of the university and other resources as foreseen by Nagorno Karabakh Republic legislature and not contrary to it,

5) investments by legal and physical persons from Nagorno Karabakh Republic and abroad, including philanthropists, sponsors, targeted endowment, donated and inherited property.

6) Other resources not prohibited by Nagorno Karabakh Republic legislature.

50. Additional financing shouldn't bring about lessening of funds allocated from Nagorno Karabakh Republic budget.

51. The university is entitled to manage, use and dispose its property, as foreseen by law, the founder body decisions and its statutes.

52. The revenue from the university is used for goals outlined in its statutes.

The details of using the revenue is determined by the founding body.

53. The university income and expenditure are projected and used by accepted procedure in compliance with annual budget estimate.

VIII. RESTRUCTURING AND CLOSING UNIVERSITY

54. Restructuring (merging, integration, dividing into smaller colleges, separation, reorganizing) and closing of university are done in line with Nagorno Karabakh Republic law and statutes. In case of university closing, the property remaining after meeting the demands of creditors, enters Nagorno Karabakh Republic budget.

The Chief of Staff, Minister of NKR government

S. Grigoryan

*Registered by Ministry of Justice of Nagorno-Karabagh
14th of February in 2012
The national registration number 1051215
Minister of Justice of Nagorno-Karabagh
N. Narimanyan*

MINISTER OF EDUCATION AND SCIENCE OF NAGORNO-KARABAGH ORDER

February 7, 2012

N9-N

Town Stepanakert

ABOUT AFFIRMING THE ORDER OF SUMMARIZED CERTIFICATION OF NAGORNO-KARABAGH GRADUATES

According to the amendment “Im” of 1st and 9th appendixes N442 decision of 24th of October in 2007 of Nagorno-Karabagh government “About higher education and post-university education” about 2nd part of 8th law, 2nd part of 9th article:

I ORDER

1. To affirm the order of summarized certification of Nagorno-Karabagh graduates according to the appendix.
2. To present this order from Ministry of Education and Science of Nagorno-Karabagh to Ministry of Justice of Nagorno-Karabagh for official registration.
3. To entrust (charge) deputy of the minister of Education and Science of Nagorno-Karabagh S. Asryan with supervision of the completion of the order.
4. This order is coming into force on the tenth day from the official announcement.

V. Khachatryan

ORDER

I. GENERAL PRINCIPLES OF GRADUATES SUMMARIZED CERTIFICATION PROCESS IN NAGORNO-KARABAGH HIGHER EDUCATIONAL INSTITUTIONS

1. The order of graduates summarized certification process of higher educational institutions and colleges of Nagorno-Karabagh is spread to all the graduates of all higher educational institutions.
2. The aim of summarized certification is to find out if the preparation level of graduates corresponds to the requirements of higher educational institutions.

II. METHODS OF SUMMARIZED CERTIFICATION

3. Summarized certification of knowledge, abilities and skills includes the following checking methods:
 - 1) Final examination
 - 2) The defence of final work (coursework or project, master thesis)
4. For each profession, according to level of qualifications, the quantity of final examinations and final works can not surpass the amount 3.
5. For bachelor qualification final work is not necessary. The decision about necessity of final work is concluded by the scientific council. For master's degree qualification defence of the final work is necessary.
6. Final examinations can be anticipated for separate subjects as well as coherent ones. Final examination can be realized in oral or in written form.
7. Questionnaires and topics of final work are organized by the speciality department and are affirmed by the council of the department and are presented to the students 3 months before the final examinations by the corresponding departments. For accomplishing the final work is appointed leader for graduates according to the accepted order. With the presence of leader's opinion in the written form final works are subject to review.
The order of review is affirmed by the council of the faculty.

III. COMMISSIONS OF FINAL CERTIFICATION

8. The commission of final certification (president, vice-presidents and members) is organized for every speciality, for all the forms of education.
9. The president of the commission of final certification is appointed by the Minister of Education and Science of Nagorno-Karabagh by the suggestion of the commission. The president is elected by the professionals and scholars of the department's according to the specific sphere, which have not been a member of the council at least 3 years.
10. The recording of the final certification process is accomplishing by the secretary who is not a member of the council and is appointed by the order of the leader.
11. The membership of the final certification council is affirmed by the leader of the department.
12. Final certification council can be composed by subject examining commissions for the defence of each final examination and final work. The membership of subject examining is affirmed by the leader of the department.
Vice-president of branch of the final certification commission is appointed the representative of the department.
13. In the membership of the final certification commission can be included Head of the University and Vice-Rector, the dean or Vice-Dean of the corresponding faculty, also professionals from that sphere organizations, scientific departments, lecturers.
In the commission of final certification and subject examining are included 6 members, 2 of them can not be workers of the given university. Taking into account the diversity of professions, the commission can be composed with other members by written ground of the leader and which is allowed by the Ministry of Education and Science of Nagorno-Karabagh.

14. The commission of final certification during its activity is lead by the following order, by measurements of higher education according to corresponding speciality and by the documents of educational methodology cultivated on the basis of it.

15. The functions of the commission of final certifications are:

1) Checking compliance between the level of graduate's preparedness and requirements of the higher educational measurements.

2) Making decision of awarding or not awarding a graduate with corresponding diploma with the results of final certification.

3) Cultivating and presenting suggestions of preparing future ways of improvement of professionals for each profession.

16. Each timetable of the work of commission of final certification agreed with the president of the commission, is affirmed by the Vice-Rector presented by the Dean of the faculty and the timetable is announced to the graduates at least 10 days before the defence.

IV. ORGANIZING AND PROCESS OF THE FINAL CERTIFICATION

17. To take final certification are allowed the graduates who have been graduated with general educational program, the whole course and eventually passed all the examinations and accumulated corresponding credits anticipated by the educational program.

The list of graduates allowed to take final certification is affirmed by the order of the head of department with presenting by the faculty dean.

18. The questionnaires of final examinations are composed according to programs on the basis of which are governmental educational measurements.

19. The defence of final works and final examinations are operated in the dates defined by the educational program.

20. The defence of the final work and final examination is took part in the open meeting of commission of final certification with the presence of at least 2-3 members. The defence of final work can be took part in the universities or in other building interested in scientific and practical role of it.

21. Before starting the defence of the final work or final examination the list of the documents (corresponding orders, final certification details about graduates educational process, opinions of coursework lead, reviewers etc.) for presenting to the commission is affirmed by the head of the building.

22. The defence of final work, thesis or final examinations are operated according to the requirements of the following procedures.

1) For presenting the final work, the content of master's thesis to each graduate is given 20 minutes. After presenting the content of final work, thesis, for asking questions to the graduate the members of the commission have 30 minutes.

2) Final examinations are processed with the tickets and tests corresponding to the requirements of educational program and qualification form.

3) To each graduate is given 20 minutes to be prepared for the oral examinations.

4) The length of the final examination can not last for more than 8 hours.

5) The process of final certification (except for the tests) is recorded. The record is saved 24 hours after the announcement.

23. The results of the final work, defence of the master's thesis and final examinations are evaluated as "excellent", "good", "average", "poor" by the table of evaluation accepted in the following building and are announced at the same day in one hour after composing the record by the commission of final certification.

24. In the case of positive results from the final work, master's thesis, final examinations ("average", "good", "excellent") which are formed by the commission of final certification, the commission is making a decision for awarding a graduate with corresponding diploma. In the case of negative result ("poor") is not awarded with diploma neither is given a qualification.

25. In the case of education with credit scheme system the diploma of excellence is given in the bachelor's degree in case of 90% GPA, and in master's degree- with providing 95%, so to the graduates with the result "excellent".

26. The decisions of the commissions of final certification are approved in the close meeting. The evaluation of each graduate is composed by evaluation of each member with average arithmetics.

27. In the case of president's absence Minister of Education and Science of Nogorno-Karabagh is appointing a substitute.

28. All the records of final work, thesis, final examinations are recorded in the recording register book by the secretary. The records are signed by the president and other present members. The records are saved in the buildings. (The forms are attached 1, 2, 3) In the records are marked the grades, opinions etc. In the record is marked the awarded qualification, level and the type of the diploma.

29. The "poor" evaluation from final examination of the graduate is not effected on the right of the graduate to take final examinations or final work, as well as the "poor" evaluation from the defence of the final work is not effected on the right of the graduate to take final examinations.

30. The graduate evaluated with "poor" is given a certificate after 5 working days of presenting, if he/she wants, which is given for free by the head of the building or by the certified person of him.

31. A graduate evaluated with "poor" from final work or final examinations is allowed to retake the defence of the final work or final examinations (the next years) from the subjects that were in the educational program of his/her academic year. In the case of successfully retaking the final work a graduate will be attached to the faculty and get new topic for his/her final work. Retaking of the final examinations are realized in the cases if the graduate was not present to the examination or got "poor" grade.

32. The report of the commission of final certification (form4) with the presenting by the president of the commission is discussed in the scientific council of the building and with suggestions of making improvements connected with preparedness of professionals is presented to the Ministry of Education and Science of Nogorno-Karabagh after two weeks. The copy of the report is saved in the university.

33. The requirements of the protesting procedures of the results of final certification

1) A graduate can protest to the president of the commission of final certification for the results of final work, thesis during one hour after announcing the results.

2) The written protest is presented to the president of the commission the discussion of which is organized in the same day.

3) In the discussion of the protest can take part a worker from the administrative part of the building not being a member of the commission and a presentator from student council of the building, the presence of who should be affirmed beforehand by the president of the commission.

4) In the presence of the graduate is played the record. In the process of protesting with open elections the members of the commission are voting and the decision is being made by the majority of the votes.

A) to let the assessment unchanged

B) to raise the assessment

5) About the decision is composed a report, which is signed by the president of the commission, the administrative presentator of the building and by the presentator of student council of the building. In the case of not approving the decision is composed a written application and is attached to the record.

6) In the case of changing the assessment is making an amendment in the corresponding part in the register book.

REGISTRATION N __
Session of the defence of final work

“ ___ ” _____ 20 ___

The time of the session _____ from minute to hour _____ (minute)
Graduate

(Surname, name, middle name, faculty and profession)

_____ with topic

about discussion of the work

There were : president _____

Memebers _____

_____ (for each final work is given separate paper)

The thesis was accomplished _____ under control of advicers

To the final certification commission are presented the following materials:

1) _____ dean of the faculty 20- _____ the certification is about accomplishing examinations,
educational plan.

2) Measuring- explanatory note _____ page _____

3) Tables of the thesis _____ page _____

4) The opinion of the lead of thesis about the thesis _____

5) Review about the thesis _____

6) Short conclusion about the thesis _____

About the accomplished thesis (___ minute) after the presentation, the graduate was given questions:

1) _____

(The surname of the person who gave a question, the content of the question)

2) _____

(The surname of the person who gave a question, the content of the question)

3) _____

(The surname of the person who gave a question, the content of the question)

The decision of final certification

1. To consider, that graduate _____ accomplished
ad defended the final work with “ _ ” grade.

2. To award with

_____ qualification _____

_____ with profession.

3. To give diploma _____

(excellency, no excellency)

4. To mark, that _____

The president of final certification commission _____

(signature) (name, surname)

The members of final certification commission (name, surname)

1) _____ (signature)

2) _____ (signature)

3) _____ (signature)

4) _____ (signature)

5) _____ (signature)

6) _____ (signature)

Secretary, name, surname and position

(signature)

REGISTRATION N __

Session of the defence of final work
(is filled at the time of each final certification examination)

“__” _____ 20__

The time of the session _____ from minute to hour _____ the minute)

_____ about taking an examination about the subject

(faculty and profession)

Examining graduate _____

(surname, name, middle name)

Questions

1)

2)

3)

4)

The general description of the questions given to graduate

To accept, that the graduate has passed the examination with ____ grade.

The special opinion of the members of final certification commission

The president of final certification commission _____ (signature)

The members of final certification commission (name, surname)

1) _____ (signature)

2) _____ (signature)

3) _____ (signature)

4) _____ (signature)

5) _____ (signature)

6) _____ (signature)

The signature of the secretary _____

REGISTRATION N __
Session of the defence of final work

“ __ ” _____ 20

About awarding all the graduates who passed all the examinations with qualification

With presence: the president

_____ members

1. Graduate _____

(surname, name, middle name)

Have passed final examinations with the following grades :

1) _____

(the name of the examining subject) (the grade) (the date)

2) _____

(the name of the examining subject) (the grade) (the date)

3) _____

(the name of the examining subject) (the grade) (the date)

To accept that graduate _____ has passed

(surname, name, middle name)

_____ all the subjects anticipated by the educational program for the
profession.

_____ to award

_____ with qualification.

The subjective opinion of the members of final certification commission

_____ To give the

diploma _____

(excellence, no excellence)

2. Graduate _____

(surname, name, middle name)

Etc.

The president of final certification commission _____(signature)

The members of final certification commission (name, surname)

1) _____(signature)

2) _____(signature)

3) _____(signature)

4) _____(signature)

5) _____(signature)

6) _____(signature)

The signature of the secretary _____

*Registered by Ministry of Justice of Nagorno-Karabagh
14th of February in 2012
The national registration number 1051216
Minister of Justice of Nagorno-Karabagh
N. Narimanyan*

MINISTER OF EDUCATION AND SCIENCE OF NAGORNO-KARABAGH ORDER

February 7, 2012

N10-N

Town Stepanakert

**ABOUT AFFIRMING THE ORDER OF DROPOUT AND DROPOUT RECOVERY STUDENTS OF
NAGORNO-KARABAGH HIGHER EDUCATIONAL INSTITUTES**

According to the 10th paragraph of the 2nd part of 21st article law “About higher education and post-university education of Nagorno-Karabagh government:

I ORDER

1. To affirm the order of Dropout and Dropout Recovery Students of Nagorno-Karabagh Higher Educational Institutes according to the appendix.
2. To present this order from Ministry of Education and Science of Nagorno-Karabagh to Ministry of Justice of Nagorno-Karabagh for official registration.
3. To entrust (charge) deputy of the minister of Education and Science of Nagorno-Karabagh S. Asryan with supervision of the completion of the order.
4. This order is coming into force on the tenth day from the official announcement.

V. Khachatryan

ORDER

GENERAL PRINCIPLES OF DROPOUT AND DROPOUT RECOVERY STUDENTS OF NAGORNO-KARABAGH HIGHER EDUCATIONAL INSTITUTES

1. With this order is defined general principles of dropout and dropout recovery students of Nagorno-Karabagh higher educational institutes.
2. The subjective differences, existed because of the changes in educational program, are called academic debts, which a student must take by affirmed timetable by the order of Rector, not later than the beginning of the examinational period.
3. The subjective difference is called the absent subject in the educational plan or 25% or more difference in credits.
4. Academic not satisfied progress is called the process of receiving "poor" grade from 3 or more subjects or from one subject but for three times.
5. The Rector of the university is liberating a dropout recovery student from the courses that student has examined before and has accumulated needed credits. A student has to pay for the subjects that he/she is going to attend according to the university for specific profession a price of one credit.

II. DROPOUT AND DROPOUT RECOVERY OF THE STUDENTS

6. A student is being allocated from university:
 - 1) for showing underachievement in the case of not accumulating enough credits for semester (except for the cases according to 16th point)
 - 2) In the case of breaking the rules of the university and inner discipline
 - 3) In the case of not paying a student fee in the defined time
7. Attended to the university with the right of military deferment, but allocated from the university, students are deprived from the right of postponement.
8. A student is set free
 - 1) According to his/her application
 - 2) in case of moving to another university
9. A student can't be set free according to his/her application when the very student is being allocated according to 6th order.
10. Student's studying process is interrupted
 - 1) in the case of military levy
 - 2) in the case of health issues being in an academic holiday
 - 3) in the case of pregnancy and labour, as well as caring about a child till 3 years old
11. During examinational period an absent student is given a chance to retake academic debts till the third week of the semester with individual timetable.
12. Paying academic debts with the free of charge basis is formed by the Rector's order in the examining meetings. The deadline of paying academic debts is defined the end of third week of semester.
13. According to this 6th order, 1st amendment the orders of allocating for university are coming into force during 5 working days after summarizing the results, about which a student is being informed.
14. About dropout of male students military forces are being informed during 3 working days.

15. According to the student's application in case of allocating from university during 3 working days a student is given a copy of the order, academic certificate and certificate of school or average professional study. The final certification affirmed by the university is saved with the student's work.

16. To the students with poor progression, except for the students with right of military levy, is given a right to retake the examinations having 12 credits for twice or repeat them till the beginning of the academic year.

17. According to 10th amendment of this order the allocated students continued to have student rights with saving the state of allocated students.

III. STUDENT DROPOUT RECOVERY

18. The right of dropout recovery of the students is allowed from 2nd semester of 1st course.

19. Applications of dropout recovery are presented in two weeks before or after semester trainings, and in distance learning system- during three weeks before study trainings of semesters. To the application of dropout recovery is attached also academic certificate or the copy of assessment record book.

20. The dropout students can be dropout recovered by the order of Rector in all ways of study.

21. The university discusses student's dropout recovery application and decides conditions of continuing education or bases his decision about unabling to accept.

22. For paying academic debts or taking examinations for subject differencies the Rector of the university defines deadline but not later than the beginning of the very semester.

23. After paying academic dept and taking examinations of subject differencies the attached order is substituted with student's decree.

24. The students who took academic holiday for military levy or because of health issues continue they studies from the time they stopped, independent of the program differencies.

25. In paid educational system a decree of students are accomplished after paying educational fee.

26. Dropout students get dropout recovery in the semester from which they have been allocated, if at the time of dropout recovery subject difference accumulated amount does not more than 20 credits. In the case of more than 20 credits a student is being suggested to start from smaller semester, for which the subject difference is satisfied except for the first semester of first course.

27. Dropout students get dropout recovery for the very profession in the frames of places defined by the proxies.

28. By the 14th amendment of this order dropout students recover their rights from the time when they have been stopped, not depended from the places defined by the proxies and deprived program differencies.

29. Dropout students can recover their rights after one semester.

30. Dropout students can have dropout recovery on the payment basis. Dropout recovery students studying with payment basis can take part in moving process after at least one year of studying according to N-81 of 27th of February of 2007 decision -"The order of giving training manual and governmental manual in higher educational institutes of Nagorno-Karabagh".

31. Dropout students can have their student's rights in governmental and other higher educational institutes.

32. Dropout recovery of dropout students of universities without profession credentials in universities with profession credentials is not allowed.

33. In personal work of dropout recovery student are saved the application of the student, academic certification, the copy of dropout recovery order, the agreement with university and cetificate of school or other institute also the check of the payment.

34. Education on free of charge basis can continue people using the right defined by Nagorno-Karabagh order.

THE SCIENTIFIC COUNCIL OF ARTSAKH STATE UNIVERSITY DECISION

19th of June, 2014

N27-L

“The organized order of in-person education process with credit scheme system” and “Artsakh State University” are confirming the invalidity of the affirmed order by scientific council of governmental non-commercial organization on the 30th of October in 2009, the affirmed temporary order of 25 th of August in 2010; the affirmed order of 25th of August in 2010.

Lead by the 71st article of Nagorno-Karabakh's law about “Legal acts”, 13th amendment of 14th paragraph of “Artsakh State University” regulations’ governmental non commercial organizations and by the 9th amendment of 14 paragraph of scientific council regulations of “Artsakh State University” governmental non-commercial organization **decides:**

1. To affirm “The organized order of in-person educational process with credit scheme system” according to the appendix.
2. To recognize as invalid the “Credit scheme system of Bachelor’s educational program” affirmed by scientific council of the “Artsakh State University” governmental non-commercial organization on the 30th of October in 2009.
3. To recognize as invalid the temporary order of “ The educational process of Artsakh State University preparing master’s students " confirmed by the scientific council of “Artsakh State University” governmental non-commercial organization of 25th of August in 2010.
4. To recognize as invalid the order of “Structure and content of educational program preparing master’s students in Artsakh State University”.
5. This decision will come into force at the moment of approval.

President:

M.M.Minasyan

ORDER

1. General principles of in-person educational process with credit scheme system

6. The order of in-person educational process with credit scheme system defines general rules of educational program preparing bachelor's students and master's students based on credit scheme system in Artsakh State University.

7. It includes the procedures of organized educational process, test system and knowledge assessment as well as the final system certification.

8. In the order are also defined the separate terms used in the system, described as characteristics of the system.

2. The general character of the credit scheme system

2.1. Basis of the credit scheme system

The following definitions and principles of All-European ECTS credit scheme system are approved in the system of higher education of Nagorno-Karabagh and are operated in Artsakh State University's educational programs of bachelor's and master's degrees.

1) Ability is the dynamic coexistence of knowledge, perception, abilities and skills, the formation of which is the main idea of the educational system. It can be both: professional (special for the specific educational area) and general (independent of the area).

2) Learning outcomes are statements of what the individual knows, understands and is able to do on completion of a learning process. The learning outcomes is combined with the corresponding criteria, which gives a chance to assess the learning outcomes by the lesson. Learning outcomes and assessing criteria together define the credit awarding requirements.

3) Educational module is the smallest and comparably independent part of the educational program for which the credit is given. The duration of learning module is 1 semester with established assessment of learning outcomes. The credits of learning module is given entirely and not by separate parts.

4) ECTS credit is the conventional grade of educational workload required from the student that is given to the student after the positive grading of educational module and learning outcomes.

5) ECTS credit key features:

- Defining by the ECTS credit workload is an estimation of the time the individual typically needs to complete all learning activities such as lectures, seminars, projects, practical work, work placements and individual study required to achieve the defined learning outcomes in formal learning environments.

- Credit measures just the workload of the student but not assesses how complicated, important and on what level the learning module or the lesson is in the educational program or the quality of assimilation by student.

- Credits are awarded to individual students after they have completed the required learning activities and achieved the defined learning outcomes, as evidenced by appropriate assessment.

- ECTS credit does not measure the workload of the lecturer, it measures the general workload of student.

- The credit is not substituted the assessment system and the quantity of the credits is not decided by the received grades.

- The credit does not measure the quality of the knowledge student gets as it is measured by the grades.

Between credit system and assessment there is no mutual influence.

6) The credit system is a system of learning process, of learning outcomes' registration and of accumulating and transferring, where the corresponding level of qualification is given after the achievement of the required contents and quantity.

7) The ECTS system of credit transferring and accumulating is unanimous All-European credit system, where the whole educational workload of a student of 1 academic year is assessed 60 ECTS credit. It is stipulated for the European Higher Education Area (EHEA) facilitates mobility within an institution to institution, recognition of prior learning and experience and encourages a higher level of completion.

8) The features of Credit Transfer and Accumulation System (ECTS)

- For successfully passing semester, academic year or the full program a student should earn the defined quantity of credits.

- The credits are allocated to educational components, such as course units, dissertations, work-based learning and work placements etc.

- Educational program and its separate components describing all the general conditions such as the aim of the program and graduating requirements, lesson's learning outcomes and allocated credits, methods of learning, teaching and assessing, are published beforehand and are available for consumers.

2.2. The key functions of credit system

2.2.1. The key functions of credit system are two:

A) Transfer of credits

Transfer of credits is the process of having credits awarded in one context (program, institution) recognised in another formal context for the purpose of obtaining a qualification.

B) Accumulation of credits

Accumulation of credits is the process of collecting credits awarded for achieving the learning outcomes of educational components

The mentioned functions are described by a number of features and are accompanied with corresponding procedures.

2.2.2. Key features of credit transfer functions

- All components of moduled training programs such as lectures, seminars, projects, practical work, work placements the workloads are expressed by the ECTS credits

- Credits awarded to students in one program may be transferred from an institution to be accumulated in another program offered by the same or another institution.

2.2.3. Key features of credit accumulation functions:

- Educational program consists of formal lessons as well as non-formal lessons the limitation of adoption succession of which is defined by conditions of lessons .

- The presence of procedures registration of courses chose or included by students

- The presence of individual courses for students

- In case of availability of more than one courses the chance of selection by students depending on schedule of the course and (/or) on preference of lecturer.

- The settlement opportunity of educational intension as well as duration of the educational program by students.

2.3. The educational loading and educational workload of a student

1) In Artsakh State University bachelor's and master's students completed studies and one academic year normally corresponds to 60 **ECTS-credits** (equivalent to 1800 hours of study)

2) 1 ECTS credit corresponds to 30 hours of whole educational workload

3) The duration of an academic year is 40 weeks, 30 of which is inclined to educational trainings. The educational process is organized by two autumn semester and spring semester. Therefore, the duration of academic semester is appointed 15 weeks, making an exception 8th semester of bachelor's educational program, the duration of which is 8 weeks exceptioning the educational programs, where on the 8th semester educational trainings are not anticipated.

4) The weekly educational workload of a student is maximum 45 hours, which corresponds to 1.5 academical credits.

5) In bachelor's educational program the weekly maximum workload of student (in auditorium) is 30 hours, and magister's educational program it is 18 hours.

6) A student included in in-person educational program must have 30 credit educational workload, whereas in an academic year-60 credits.

7) In some cases of higher progress a student may undertake extra educational workload by defined order.

8) The whole educational workload of bachelor's educational program is 240 credit, and magister's program is 120 credit.

3. The courses and the educational modules

1. The courses or educational modules included in the educational programmes (plans) are presented with given credits.

2. The large-scale courses are divided into educational modules: the duration of which is one semester.

3. The courses (educational modules) essentially are divided into two general groups:

A) required courses, which are reserved in some semesters

B) selective courses, which are selected by a student, and the semester of its assimilation can be reserved as well as free of choice.

4. Awarding credits

1. Awarding credits to separate modules of educational program depends on real prevision of claimed average workload from student defined by module in order to get the result.

2. Between awarded credits and courses there is no equivalent connection.

The number of credits also depends on type of the lessons (lectures, seminars, laboratory works), also from methods of lecturing, course and assessment.

3. Educational figure cultivating the course (department) organizes the educational workload of student in the way so the time scale for completing workload can correspond to time scale of awarded credit of the course.

4. The credits awarded to educational module have to be presented in total numbers.

5. The final requirements of educational programmes

5.1. A bachelor's degree program

1) For graduating with a bachelor's degree Artsakh State University student must successfully complete 240 credits workload (included theses and practice) for which the calculated total grade point average (GPA) should be at least 8.00(included final certification).(edited 04.05.2016 N15-L)

2) all students, regardless of profession, must accumulate till 36 credit from humanitarian and social-economical courses (also 4 credit from subjects on choice), till 8 credit from mathematics and biological courses (included 2 credit from subjects on choice) and at least 20 credit from practice and final certification. (edited 04.05.2016 N15-L)

3) remaining 176 credits contents structure is defined by condition of achieving specific profession potentials and skills of bachelor's degree educational program results and for each profession is provided separately (moreover, till 24 credit can be provided for undertaking another profession in the frame of specific profession).

5.2. Master's degree program

1) For graduating with master's degree Artsakh State University student must accumulate 120 credit educational workload, the grade point average (GPA) for which should be at least 10.00.

2) During the time till final certification of program (master thesis defence) student's GPA must be at least 10.00. Otherwise, for getting qualified student should increase the index of progress till the smallest value repeating necessary amount of courses.

3) All students regardless of profession must accumulate at least 6 credit from general courses, and 48 credit from research.

4. Content structure for other remaining credits (till 66) is defined by department and subject choice based on specific profession's program results and for each program is provided separately (moreover, till 18 credit is provided for subject choice courses for individual education).

6. The system of knowledge evaluation and assessment

6.1. Directions of the system

1) The general goals of applying multifunctional system of evaluation and assessment operating in Arsakh State University are:

A) Due to knowledge evaluation and assessment during the academic semester to organize proportionate educational workload process, spur on student's individual work, in the process of education to import competitive elements and improve to attend classes.

B) Due to accomplishing current exams and evaluations to import diagnostic assessment elements using evaluation results by lecturers and students as backward linkages for continuing improvement of lecturing, education and fulfilling tasks. Taking into account variative components of education improve assessment of courses in the process of knowledge evaluation.

2) Knowledge evaluation consists the following components:

A) Assessing student attendance by registrating class attendance.

B) Registration of student level of activity at auditorium classes

C) Current evaluation and assessment of educational module subdivisions and individual tasks during semester

D) Final assessment of the whole course or educational module in examination period, which supposes assessment of final results level for the course or educational module .

E) integration of evaluation results such as level of student attendance to educational process, student level of activity in classes and current level of student's individual work and on the base of final assessments the formation of resultive grade.

6.2. The assessment methodology

6.2.1. Bachelor's educational programme

1) Based on the workload, type of lecture, ways of teaching of anticipated courses (educational module) and taking into account the importance of the course in formation of professional skills of student, by the plan of profession educational system the courses by the assessment are divided into 2 groups:

A) courses with final assessment

B) courses without final assessment

In bachelor's education program each semester exams can be included maximum 4 profession course with final assessment, besides first semester where the amount of the courses are limited by 3.

2) Courses with final assessment during the examination period within final examination anticipate 2 current evaluation.

A) Current examinations are operated by the computer tests.

B) Final examination is operated generally oral , and in some cases also written based on the way of lecturing and studying, also on the character of anticipated educational final results. The written type of examination claimed corresponding basement and is allowed by the decision of the faculty council.

3) Without final assessment the course is assessed by the results of 2 current evaluation decided by the level of educational material's appropriation during the semester. The form of current evaluation is chosen by the organizer of course.

4) The student's efficient grade by final assessment (from educational module) is formed during the semester according the following components:

A) from the level of student attendance, in case of accomplishment of which student can earn 2 points.

Student's level of face-to-face trainings attendance can be assessed by the following scale:

Table 1

Attendance grade (%)	Allocated point
86-100	2
70-85	1
<70	0

For example: If student has 12 hours unsanctioned absence and 4 hours legitimate absence from 64 hours workload face-to-face trainings, accordingly the attendance grade will be:

$$(1 - 12/(64-4)) \times 100\% = (0,2) \times 100\% = 80\%$$

According to the table Attendance grade=1 point

Calculating the attendance grade of student the cases of legitimate absence are taking into account, if it does not excel 25% of the allocated amount of workload, and in the case of presenting the testified certificate of health or application is presenting to the department during 3 week days before the start of reattending.

With defined order the attendance of students passed the individual educational graphic is assessed 2 points:

B) from the level of student's face-to-face trainings activity, the assessment methodology of which is affirmed by the department, taking into account the level of accomplishing laboratory, examining, thesis, individual works : Gact. The student can earn 2 points (the step: 0.5 point).

C) From 2 current educational material results (Gcurr1 and Gcurr2) with the aim of evaluating student's appropriation maximum 5 points are allocated:

D) From the result of final examination (Gfin) which can be assessed till 6 points. The efficient grade of course (educational module) is calculated as amount of separate components points of assessment:

$$Gres. = Gatt.+Gact.+Gcurr.1+Gcurr.2+ Gfin.$$

Hence, the course with final assessment has the following scheme, where is given maximum points of separate components of the assessment:

Table 2

The assessment componen						
Points	2	2	5	5	6	20

For example, if the attendance of student is assessed 2 points, and the activity 1 point, from the first current examination he earned 2 points, from second-3, from final examination-4 points, so the efficient grade from the course will be

$$Gres.=2+1+2+3+4=12$$

E) Presence of a student to laboratory work with final assessment is allowed in the case of accomplishing 60% of previous laboratory works. Otherwise, a student is not allowed to take part in the current examination, and in front of student's name in the record examination will be put 0 points.

5) Without final assessment the efficient grade is formed during the semester according to the following components:

A) by the level of student's attendance to face-to-face trainings -Goft., in the case of fully accomplishing of which the student can earn 2 points. (Table 2)

B) from the level of activity of student's face-to-face trainings, the assessment methodology is affirmed by the department, took into the account the level of accomplishing laboratory, examining, thesis works- Gact. The student can earn maximum 2 points. (step-0.5 point).

C)from educational material with the aim of evaluating level of student's accomplishment by 2 current exams results (Scurr.) for each of them is given maximum 8 points. The current evaluations are passing with short surveys, small-sized works, individual works and through similar tasks.

The grade/point of the efficient course is calculated as earned amount of separate components of assessment:
 $G_{eff.} = G_{oft.} + G_{act.} + E_{Scur.}$

Hence, the course without final assessment has the following assessing scheme, where are given separate components for defined possible maximum points:

The component of assessment	Gatt.	Gact.	Scurr1.	Scurr2.	Geff.
Point	2	2	8	8	20

For example, if attendance of the student has been assessed 2 points, the activity 1 point, from 2 current evaluations (from accomplishing individual tasks and practical trainings) he earned accordingly 6 and 4 points, so the efficient grade from the course can be:

$$G_{eff.} = 2 + 1 + 4 + 6 = 13$$

6) The above mentioned ways of assessment are used just for professional educational component assessment. The assessment of humanitarian, social-economic, natural scientific educational components are accomplishing in the traditional way (examination or final examination assessed by 20 points table, which are completed through the computer -by tests) $G_{act.} = G_{att.} + G_{act.} + G_{exa.}$. Gatt. And G act. Are decided by 6.2.1. department's 5th point a) and b) amendments, and Gexa. Is maximum 16 points.

1 and 2 week duration term of probations are assessed with traditional test, others-differentiated tests. (edited 30.08.2017 N29-L)

6.2.2. Master's educational program.

1) All courses included in the master's educational program are courses with final assessment, the structure of assessment of which is partially different from above mentioned assessment of bachelor's educational program

2) The course during the examination period along with final examination anticipates 2 current examination. The ways of passing current and final examination is affirmed by the dean of department.

3) The efficient grade of a student from the course (educational module) is formed during the semester according to the following components:

A) from the level of student attendance, in case of accomplishment of which student can earn 2 points. The point/grade of attendance to the courses is decided by 6.2.1. point by the way described for the bachelor's educational program (the individual clock given for course attendance to student the given points are calculated based on the individual work of a student)

B) from the level of activity during face-to-face trainings, the assessment methodology of which is defined by the department, taking into account the level of practical or laboratorial, checking, thesis and individual work - Gact. The student can earn maximum 2 points. (step- 0.5 point).

C) from educational material- 2 current results of the appropriation of which (Gcurr1. And Gcurr2.), each of which is provided maximum 5 points.

D) from the result of final examination, which can be assessed till 6 points.

The efficient grade/point of the course (educational module) is calculated as amount earned by separate components:

$$G_{act.} = G_{att.} + G_{act.} + G_{curr1.} + G_{curr2.} + G_{fin.}$$

Hence, the course with final assessment has the following scheme of assessment, where are given maximum points for each separate components :

Table 4

The component of assessment	Gatt.	Gact.	Gcur1.	Gcur2.	Gfin	Geff.
Point	2	2	5	5	6	20

E) Presence of a student to laboratory work with final assessment is allowed in the case of accomplishing 60% of previous laboratory works. Otherwise, a student is not allowed to take part in the current examination, and in front of student's name in the record examination will be put 0 points.

4) The above mentioned described way of assessment is used just for assessing educational constructure component courses (besides extra courses) . The examining constructure modules, as well as term of probation are assessed by tests.

6.3 The organization of current and final assessment

1) The plot of the educational material for current and final examination, corresponding questions and clock as well as terms of assessment are announced beforehand - during the 2 weeks (fortnight) of the first semester. (edited 20.12.2016 N35-L).

2) The time of current and traditional examinations are formed by the corresponding centre and affirmed by the Vice-Rector specialized in the educational works. The time of current evaluations and final examinations are formed by the faculties and are affirmed by the Vice-Rectors specialized in the educational works.

3) The current examinations are running in 7-8 and 15-16 weeks of academic semester (in 8th semester –in 4th and 8th weeks). During the day of current examinations the student is free from classes. The grade is rounded till 10th sign.

4) The current checking are running once in each 8 week (in 8th semester once at each 4 weeks). The current checking is running according to the timetable of the classes. During the day of current checking the student is not free from classes.

5) The final examinations are running in the period of examination semester- 17th-20th weeks(in the 8th semester- 9-10th weeks).

6) After finishing oral examination the lecturer presents the test book to the department in the same day, and the results of written examination the lecturer has to announce not late but in two days time , presenting the test book to the department in the same day. (edited 24.11.2014 N54-L).

7) From the moment of announcement the result of written examination the student has the right to protest against the lecturer who accomplished the assessment. In the case of agreement between student and lecturer the grade is going to the test book in a written form, and in the case of disagreement the student appeals to the dean of the faculty in written form. The process of protesting is accomplished by the dean of the faculty through the commission during one day, members of which are the head of the department, one of the lecturers from department, the lecturer of the course .

The grade of oral examination the student has the right to protest the lecturer at the moment of announcing without going out of the auditorium. In the case of agreement between the lecturer and student the grade is going into the test book, and in the case of disagreement the lecturer appeals to the head of the department and in the case of his/her absence –to the dean of the faculty. The process of protest is accomplishing by the head of the department and in the case of his/her absence by the dean of the faculty.

In the result of protest is making a decision about saving, increasing or decreasing of the lecturer's assessment, which is established in the test book (edited: 24.11.2014 N54 L).

6.4. The scale and նշագրումը

1) For the assessment of educational results in the Arsakh State University is used 20 points scale of grades, what is presented below:

Table 5

The point	The grade
From 18 to 20	“Excellent”
From 13 to 17.99	“Good”
From 8 to 12.99	“Satisfactory”
From 0 to 7.99	“Unsatisfactory”
0	“Failure”
	“Checked”/“Unchecked”

In the checking book and examining test book of the student with the resultive point in brackets are marked also the corresponding grade. (for example 19 (excellent)).

2) for the courses from which the student has earned under 8 efficient grade/point or has been assessed “Unchecked”, the credits are not given.

In the case of “Checked” assessment in the advantage of student is not registered points, accordingly that kind of assessment is not affecting on the average qualitative grade.

6.5. Academic transcript of the student

1) For documenting the results and progress of the student’s educational process in a specific period of time or in the whole period Artsakh State University faculties are running academic transcript for each student from the time of his/her entering the university, where after each examination period are registered the examining courses and educational modules, earned credits and efficient grades of the student. The transcript is reflecting the scope of the workload of a student as well as the quality of educational achievement. The control of student’s progress points is accomplished by the department of providing quality of education and international cooperation.

2) The earned credits of the student are documented and accumulated in the academic transcript and came into the force in the whole period of studying not depending on the quitting the education or from future changes of educational program.

3) For presenting the summed up results of student’s progress in academic transcript after semester results in academic transcript are marked also the summed up details of student’s progress for the semester and the whole period of time till the moment, which are included these 4 quantitative indexes:

- The amount of summing credits
- The amount of assessed credits
- Rating points
- Grade point average

4) The summing credit (C) is the amount of credits that student earned with the aim of satisfying the educational program’s final requirements.

5) The assessed credit (AC) is the part of summing credits which are assessed by differentiated grades

$$AC = \sum \text{Credit}$$

6) The rating point (RP) is the amount of grades earned by the student for each credit, which is calculated as each courses (modules) assessed credits and the amount of efficient grades.

$$RP = \sum \text{Credit} \times \text{Geff.}$$

Where Geff. Is the efficient grade earned from the given educational module (for example: if the 5 credit course has been assessed 12, so the rating point of that course is equal to 5 credit x 12=60 from 100 opportunities).

7) Grade point average (GPA) is the average weighed by credits, which is calculated by dividing rating points in the sum of credits (the result is rounded up t 1/100 precision).

$$GPA = RP/AC$$

8) The semester rating points(calculated for separate semester) and efficient rating points(calculated for specific educational period) and GPAs are calculated and put into the academic transcript.

6.6. Progress in education

1) According to progress in education the students are classified as progressive, in the state of probation period and **expulsed from university**

- 2) The student is considering progressive, if:
- A) Has 30 credits as educational average workload
 - B) has earned all the credits defined by educational program for the semester
- 3) The student is considered to be in a probation period, if do not satisfied one of the conditions above mentioned and are allowed to take part in retaking academic debt.
- 4) The student having the status of probation has the opportunity to fix the missings and oversights and the opportunity to decrease the progress according to minimum claims of the educational program.
- 5) The duration of probation for bachelor's educational program corresponds the period of retaking the exams, and in the master's program the student can be given even additional time for repeating the course.
- 6) The student in probation period is considered to be a expelled from university if is not changing the status in the given time. The expelled student's restoration is accomplished in the same semester with saving the whole credits earned in the previous semester.
- 7) The student considered expelled from university can be sit the same course according to his/her application with condition of paying the tuition.
- 8) the same educational program the students with different educational workloads the progressions are compared (educational pensions, governmental, and other types of scholarships) with rating points.

7. Retaking the examination and repeating the course

9. Not being present for the exams or evaluations is considered legitimate only in the case if a student reported to the department about his/her disease before the examination, and the medical certificate about the disease is presented during 3 days time after the recovery .

10. In the period of retaking the results of examinations or ecaluations also academic **dept paying** , is not allowed.

11. Not being presented for the first examination or evalusation the student can retake it till next examination or evaluation, and in the case of second examination or evaluation -till final examination, after the period of disease in 5 days time, affirmed by schedule of dean or corresponding figure.

12. A student not being presented for the examiantions for valid reasons can retake them in the period of paying academical debts.

13. Formed two period for paying academical debts (in some cases it can be 3 period decided by the dean) during which retaking of examinations and evaluations are organized by the order of dean with examining council. The deadline of academic debts is appointed on the end of 3rd week during current semester. (edited 31.01.2017 N1-L).

14. A student not provided minimum points of efficient assessment without final assessment is decreasing his/her efficient points till 8 in the period of paying academical debts.

For example: If the attendance of the student has been assessed 1 point, activity-1 point,from two evaluations for the course his/her earned accordingly 1 and 2 points, so theefferent point fro that course will be $Geff=1+1+1+2=5$, which is under the needed point 98 points). In this case a student is retaking with 16 point table in the period of paying academic debts (Goft and Geff are saved), but its minimum point can't surpass the needed $Geff < 8$.

15. The student does not provided minimum 8 points with final assessment for paying academical debts period should retake final examination with the opportunity to earn 6 points.

For example: is the attendance of a student has been assessed 1 point, and activity-0.5 point, from 2 current examinations for the course he earned accordingly 1 and 2 points, and from final examination 2 points, so the efficient grade from the course should be:

$Geff.=1+0.5+1+2+2=6.5$ which is under the needed point (8 points). In this case the student is retaking just the final examination in the period of paying academical debts with opportunity to get 6 points. For example, if during final examination he earned 5 points, so $Geff.=1+0.5+1+2+5=9.5$.

7.1. If the student in 1-5 semesters from the course with final assessment till final examination has earned under 2 points, so the student by his/her application is given a chance to repeat the course in 2-6 semesters (in the next year with corresponding course, with individual program, in the time of distance-learning course trainings)

and the evaluation should be passed by the assessment system of the corresponding course. If not, the student should be allocated. (added. 29.02.2016 N3-L, edited 31.08.2016 N21-L).

16. If the efficient grade of master's program is in the area of 5-7, so the retaking of the course is allowed according to the requirements of above mentioned point. The student studying master's program in the case of having 4 points and smaller have to repeat the course. (edited 18.04.2016 N5-L).

17. The student not earned 8 points from traditional assessed course with invalid reason has the right to fill the missings in the period of paying academic debt but can earn no more than 8 points.

Current efficiently assessed course is not allowed to retake.

18. The student not passing 2 courses in master's program 1 and 2 semesters, according to his/her application, has given a chance to repeat the course in 2-3 semesters (in the next year with corresponding course, with individual program, in the time of distance-learning course trainings). In 3rd semester a student not passed any course (not earned 0-4 points) is allocated from the university.

19. Not depending low progress in semester of pausing condition , the successfully passed credits are accumulated in the academic transcript of a student.

20. Due to the function of credit accumulating in case of pausing study is disappearing the necessity of repeating the whole semester.

8. The organization procedure of master's educational structure

21. The student included in the master's program in the beginning of first semester receives from the program's instructor his/her individual program's application where beforehand are filled educational and researching structure componental courses and science educational modules except for to choose courses.

22. In individual program is given the list of courses according to studying years and semesters with the given credits. The individual program's application of student studying in master's program is given in the 3rd appendix.

23. In the first week of studying a student fills to choose courses in the individual program which is afterwards affirmed by the head of the program and is presented to the department.

24. The registration of student for to choose courses included in individual program is realized in the corresponding faculty. All student have to be registered till the end of 2nd week of the corresponding semester. After defined deadline all the registrations for the courses are ceased.

25. During the future semesters, if needed the student can make changes in the individual program's list of courses beforehand having affirmation of the instructor. The application for the changes in individual program's is given in the 4th appendix.

26. The change of the course can be accomplished by the master's educational department if the participants of the course were not enough.

27. The change of the individual program supposes missing the course, adding new course to the list, the realizing procedure of which is the following:

- A student can miss the course chosen by his/her till the end of the 2nd week
- For forming the missing the course in the corresponding semester's from 3rd to 4th week's end the student has to get the affirmation of the lecturer and instructor of the program.
- The student can add new course in the list by affirmation of the lecturer till the end of 2nd week of trainings.

28. In the previous educational level's profession changing program included students can be appointed additional courses during the first week of study. The issue of appointing extra course after corresponding interview is put forward by the instructor of the master's program and agrees with the educational department.

29. The student is responsible for the precision of individual educational program and for saving the totality.

30. The university has the right to cease the course in the semester if the number of students in the course is not enough.

9. The organization procedure of master's program researching structure

31. During two weeks of the semester the instructor of master's program organizes and provides students with the plan of researching works of the corresponding semester (The schedule of researching structures science education modules)

32. By program's researching structure anticipated educational modules accomplishing is used certification. Science-researching individual work and probation period's certification is accomplished by the instructor of master's student who is presenting the filled application directly to the department. The certification of scientific seminar is accomplished by the head of department, who presents the filled paper to the dean's office.

33. The student who was not certified in the end of first semester of according to researching module is given a chance to continue in the second semester accomplishing not finished work during that time. A student not certified in second and third semesters is quitting study.

10. Course reference book

34. Every year the university publishes Artsakh State University course reference book (published and electronic version put in the website), which is also educational itinerary with credit system.

35. Course reference book is anticipated for students as information about educational program's in the university, for lecturers and administrative staff as well as for public availability and includes:

A) general information about the university- the type and situation, educational department, educational programs, the schedule of studying, general rules of university (specially about recognizing and transferring credits) etc.

B) information about educational programs:

- General description- given qualification, the requirements for entering, aims of the program and underlined educational results, opportunities to continue studying, contentional structure of program and structure of credits, rules for examinations and assessment, ways of final certification, information about probational period etc.

- Description of one course- the name and number of the course (which has to include information about type and level of the course), studing semester, credits given to the course (also weekly auditorium classes by types of trainings), the problems of the course- explained educational results and predicting professional and transferring abilities and skills, the short description of the course (contents, topics), needed conditions, guaranteed literature, methods and measurements of assessment and education, the language of the course etc.

C) general information for students:

- The opportunities for material help, conditions and rules of sales of educational fees and compensations, services of students, educational/laboratorial substructures available for students etc.

11. Educational program's final certification

11.1 Bachelor's program

1) General educational results and skills of the program gained by student is affirmed by accomplishing final work (project, thesis etc.) defending or after program final certified examinations, which is not repeating educational assessment affirmed by semester examinations. (edited. 04.05.2016 N15-L).

2) Topic and instructor of final work are chosen and affirmed till 1st of November of final year. Composing and accomplishing of the work is during the final year.

3) For organizing defence of final work are the 4 weeks in the end of the course, during which is anticipated:

A) Preliminary defence of the final work, one month before reported in the department. In the case of essential issues the claimer for bachelor's degree has to complete the work and present it to additional discussion in two weeks time. In the case of positive conclusion the work is guaranteed to defence.

B) the presentation of the work to the department's discussion 10 days before the defence. With the work is presented the intructor's opinion, which included positive conclusion about the work.

C) Sending the work to criticism by the department

D) Public defence of the final work with certification and awarding bachelor's degree.

4) The organization and defence of final works and final certification are accomplished by order defined by Nagorno-Karabakh Ministry of Education and Science. (edited 04.05.2016 N15-L).

5) The assessment of final work defence and final certification exam is accomplished by 20 points scale presented in 5th table of this order.

6) The presentation, defence and assessment of the final work is accomplished by Artsakh State University's scientific council's "Preparing and defending thesis", "Preparing and defending final work", "Preparing and defending master's thesis" affirmed on 31st of January in 2014 by N1-L decision of affirming regulation.

7) The assessments of final work by members of final certification council are accomplished by defined sample of assessment paper (see appendix 5).

11.2. Master's program

1) Gaining professional knowledge and skills according to master's program exiting results of student is affirmed by defending master's thesis and accomplishment.

2) Choosing and affirming instructor of master's thesis and topic are accomplished in the first semester. Corresponding procedure includes:

- Discussions with instructor of project, during which is precised researching interests of the master's student, organizing meeting with instructors of thesis.

- Advicing about topic of the thesis with instructor

- Presenting master thesis topics and candidates of instructors to the department for affirming, the appointment of scientific head.

Topics of the thesis and appointed instructors affirmed by the department are presented till 1st of November of the academic year.

3) For defending master's thesis are given last 4 weeks of study, during which are anticipated:

A) Preliminary defence of the final work, one month before reported in the department. In the case of essential issues the claimer for bachelor's degree has to complete the work and present it to additional discussion in two weeks time. In the case of positive conclusion the work is guaranteed to defence.

B) the presentation of the work to the department's discussion 10 days before the defence. With the work is presented the instructor's opinion, which included positive conclusion about the work.

C) Sending the work to criticism by the department

D) Public defence of the final work with certification and awarding master's degree.

4) The defence of master's thesis is accomplished by order defined by Nagorno-Karabakh Ministry of Education and Science.

5) The assessment of master's thesis is accomplished by 20 points scale in table 5.

6) The presentation, defence and assessment of the master's thesis is accomplished by Artsakh State University's scientific council's "Preparing and defending thesis", "Preparing and defending final work", "Preparing and defending master's thesis" affirmed on 31st of January in 2014 by N1-L decision of affirming regulation.

7) The assessment of master's thesis by members of final certification council is accomplished by defined sample of assessment paper (see appendix 6).

12. Transfer of credits

36. From other universities credit transferring to Artsakh State University bachelor's and master's program can be accomplished as separate courses, group of courses or specific periods of studying. Transfer is accomplished on base of student's application, by according the agreement of two universities preserving ECTS credit transferring orders.

37. From other education program to Artsakh State University bachelor's education program can be transferred if:

A) the contents of which are similiar

B) there are contential and not essential differencies

C) there are contential differencies, but the final educational results are equal

38. In case of exchanging program of Artsakh State University to another university, should be agreed by three parts : Artsakh State University, student and hosting university.

39. For organising credits transferring and exchange program processes Artsakh State University is appointed ECTS as university coordinator.

13. Rights and responsibilities of a student

According to this order in the period of coordination relations a student:

1) has to

- A) to get acquainted with educational order and follow the requirements
- B) to accomplish defined requirements for educational courses and examinations
- C) regularly attend all the courses included in educational program

2) has the right of

- A) choosing professional courses according to requirements of educational program not obligated by the university
- B) of completing exchanges or educational mobilities
- C) transferring to other universities according to Nagorno-Karabkh governmental order
- D) Quitting or continuing study in Artsakh State University in every educational level according to the order
- E) Grounded applying and receiving his/her academic test book for finished study or for not finished part of study.

Academic testbook of Artsakh State University

Bachelor's educational program

Personal number	Name, Middle name, Surname	Profession
080100	Artak Abel Arshakyan	"Economics"
First semester		
Autumn semester, 2013		

Number	Name of the course		Credit	Grade	Number unit
0820/B95	Armenian language and Literature.-1		2	passed	-
0922/B43	Russian language-1		4	passed	-
0923/B70	Foreign language-1		4	passed	-
0514/B01	Armenian history questions-1		2	passed	-
0102/B40	Contemporary concepts of natural science		2	passed	-
0718/B37	Physical education		-	passed	
XXX/XXX	Course of studies-1		6	good	17
XXX/XXX	Course of studies-2		6	good	16
XXX/XXX	Course of studies-3		4	good	16
Accumulative credits		Assessed credits	Rating points	Semester GPA	
30		16	262	16.38	

Generated results 2013. After autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
30	16	262	16.38

2nd semester				
Spring semester, 2014				
Number	Name of the course	Credit	Grade	Number units
0104/B42	Computer using skills	2	PASSED	-
0922/B44	Russian language-2	4	PASSED	-
0923/B71	Foreign language-2	4	PASSED	-
0718/B37	Physical education	-	PASSED	
0820/B96	Armenian language and literature-2	2	GOOD	16
0514/B02	Armenian history questions-2	2	EXCELLENT	19
XXX/XXX	Course of studies-4	6	GOOD	17
XXX/XXX	Course of studies-5	6	GOOD	16
XXX/XXX	Course of studies-6	4	EXCELLENT	20

Accumulative credits	Assessed credits	Rating points	GPA summary
30	20	348	17.4

Generated results 2014 After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
60	36	610	16.9

Academic testbook of Artsakh State University

Bachelor's educational program

Personal number	Name, Middle name, Surname	Profession
080100	Artak Abel Arshakyan	"Economics"
Third semester		
Autumn semester, 2014		

Number		Name of the course		Credit	Grade		Number unit
0206/B47		Basis of ecology and ecosystem		2	passed		-
0514/B03/ 0515/B12		Culturology and history of Armenian culture/ History of religion		4	passed		-
0718/B37		Physical education		4	passed		-
0923/B99		Foreign language-3		2	good		16
0515/B06		Concepts of philosophy		2	good		15
XXX/XXX		Course of studies-7		-	good		16
XXX/XXX		Course of studies-8		6	good		17
XXX/XXX		Course of studies-9		6	passed		-
XXX/XXX		Course of studies-10		4	passed		-
0412/B55	Coursework/ Theory of economics		2	excellent		20	

Accumulative credits	Assessed credits	Rating points	Semester GPA
30	20	330	16.5

Generated results 2014. After autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
90	56	940	16.8
4rd semester			
Spring semester, 2015			

Number		Name of the course		Credit	Grade		Number units
0413/B07/ 0515/B11		Law and political science		2	PASSED		-
0719/B22		Civil law/First Aid		2	PASSED		-
0718/B22		Physical education		-	PASSED		-
XXX/XXX		Course of studies-11		4	PASSED		-
XXX/XXX		Course of studies-12		4	PASSED		-
XXX/XXX		Course of studies-13		4	EXCELLENT		20
XXX/XXX		Course of studies-14		4	GOOD		16
XXX/XXX		Course of studies-15		4	GOOD		17
XXX/XXX		Course of studies-16		6	EXCELLENT		18
	Accumulative credits		Assessed credits	Rating points		Semester GPA	
	30		18	340		18.8	

Generatedlts 2015. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
120	74	1280	17.3

Academic testbook of Artsakh State University

Bachelor's educational program

Personal number	Name, Middle name, Surname	Profession
080100	Artak Abel Arshakyan	"Economics"
5th semester		
Autumn semester, 2015		

Number	Name of the course		Credit		Grade		Number unit
XXX/XXX	Course of studies-17		3		passed		-
XXX/XXX	Course of studies-18		4		excellent		20
XXX/XXX	Course of studies-19		4		good		18

XXX/XXX	Course of studies-20		6		good		17
XXX/XXX	Course of studies-21		4		passed		-
XXX/XXX	Course of studies-22		6		good		16
XXX/XXX	Course of studies-23		3		passed		-
Accumulative credits		Assessed credits		Rating points		Semester GPA	
30		20		350		17.5	

General results 2015. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
150	94	1630	17.34
6th semester			
Spring semester, 2016			

Number		Name of the course		Credit	Grade	Number units
XXX/XXX		Course of studies-24		3	PASSED	-
XXX/XXX		Course of studies-25		5	EXCELLENT	19
XXX/XXX		Course of studies-27		6	GOOD	16
XXX/XXX		Course of studies-28		4	GOOD	17
XXX/XXX		Course of studies-29		6	EXCELLENT	19
0412/B56		Coursework /professional subjects		2	EXCELLENT	20
XXX/BXX		Educational probation		4	PASSED	-
	Accumulative credits		Assessed credits	Rating points	Semester GPA	
	30		23	413	17.95	

General results 2015. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
180	117	2043	17.46

Academic testbook of Artsakh State University

Bachelor's educational program

Personal number	Name, Middle name, Surname	Profession
080100	Artak Abel Arshakyan	"Economics"
7th semester		
Autumn semester, 2016		

Number	Name of the course	Credit	Grade	Number unit
XXX/XXX	Course of studies-30	3	passed	-
XXX/XXX	Course of studies-31	4	passed	-
XXX/XXX	Course of studies-32	2	passed	-
XXX/XXX	Course of studies-33	3	passed	-
XXX/XXX	Course of studies-34	4	good	16
XXX/XXX	Course of studies-35	4	good	17
XXX/XXX	Course of studies-36	6	excellent	18
XXX/XXX	Course of studies-37	5	excellent	19

Accumulative credits	Assessed credits	Rating points	Semester GPA
31	19	335	17.63

General results 2016. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
211	136	2378	17.48
8th semester			
Spring semester, 2017			

Number	Name of the course	Credit	Grade	Number units
XXX/XXX	Course of studies-38	4	Good	16
XXX/XXX	Course of studies-39	2	Passed	-
XXX/XXX	Course of studies-40	3	Passed	-
XXX/XXX	Industrial probation	4	Passed	-
XXX/BXX	Summary	12	Excellent	20

		of certificatio n exam					
XXX/BXX		Final work		4	good		17
	Accumula tive credits		Assessed credits	Rating points		Semester GPA	
	29		20	372		18.6	

General results 2017. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
240	156	2750	17.62

Final results

Accumulative credits	Assessed credits	Rating points	GPA summary
240	156	2750	17.62

The end of academic testbook
Invalid without University stamp

Inspector:

Dean of the faculty:

Vice-Rector:

Academic testbook of Artsakh State University

Master's educational program

Personal number	Name, Middle name, Surname	Profession
080300	Arman Albert Beglaryan	“Finances”
1st semester		
Autumn semester, 2013		

Number	Name of the course		Credit	Grade	Number unit
0104/M24	Inform. Tech. Prof. researches		3	good	16
0411/M01	Modern problems of profession		3	excellent	18
0411/M22	Basis of human developments		3	good	16
0923/M01	Communicational foreign language in the area of profession		0	-	-
XXX/XXX	Course of studies-1		3	good	16
XXX/XXX	Course of studies-2		3	good	16
XXX/XXX	Course of studies-3		3	excellent	18
XXX/XXX	Course of studies-4	3	good	16	
XXX/XXX	Course of studies-5	3	good	16	
XXX/MXX	Seminar of scientific instructor	3	passed	-	

XXX/XXX	Scientific research work	3	passed	-
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Accumulative credits	Assessed credits	Rating points	Semester GPA
30	24	402	16.75

General results 2013. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
30	24	402	16.75
2nd emester			
Spring semester, 2014			

Number	Name of the course	Credit	Grade	Number units
XXX/XXX	Course of studies-6	3	Good	17
XXX/XXX	Course of studies-7	3	Good	17
XXX/XXX	Course of studies-8	3	GOOD	17
XXX/XXX	Course of studies-9	3	GOOD	17
XXX/XXX	Course of studies-10	3	EXCELLENT	19
XXX/XXX	Course of studies-11	3	Good	17
XXX/XXX	Course of studies-12	3	Enough	12
XXX/XXX	Course of studies-13	3	Good	17
XXX/XXX	Seminar of scientific instructor	3	Passed	-
XXX/XXX	Scientific research	3	passed	-

Accumulative credits	Assessed credits	Rating points	Semester GPA
30	24	399	16.62

General results 2014. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
60	48	801	16.68

Academic testbook of Artsakh State University

Master's educational program

Personal number	Name, Middle name, Surname	Profession
080300	Arman Albert Beglaryan	"Finances"
3 rd emester		
Autumn semester, 2014		

Number	Name of the course	Credit	Grade	Number unit
XXX/XXX	Course of studies-17	3	good	17
XXX/XXX	Course of studies-18	3	enough	12
XXX/XXX	Course of studies-19	3	good	17
XXX/XXX	Course of studies-20	3	good	17
XXX/XXX	Course of studies-21	3	good	17
XXX/XXX	Course of studies-22	3	good	17
XXX/XXX	Course of studies-23	3	excellent	18
XXX/XXX	Course of studies-23	3	good	17
XXX/XXX	Scientific seminar	3	passed	-
XXX/XXX	Scientific research work	3	passed	-

Accumulative credits	Assessed credits	Rating points	Semester GPA
30	24	396	16.5

General results 2014. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
90	72	1197	16.62
4th semester			
Spring semester, 2015			

Number	Name of the course	Credit	Grade	Number units
XXX/XXX	Scientific seminar	3	Passed	-
XXX/XXX	Scientific research work	9	passed	-
XXX/XXX	Scientific research probation	3	Passed	-
XXX/XXX	Scientific pedagogical probation	3	passed	
XXX/XXX	Defence of master thesis	12	EXCELLENT	18

Accumulative credits	Assessed credits	Rating points	Semester GPA
30	12	216	18

General results 2015. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
120	84	1413	16.82

Final results

Accumulative credits	Assessed credits	Rating points	GPA summary
120	84	1413	16.82

The end of academic testbook
Invalid without University stamp

Inspector:

Dean of the faculty:

Vice-Rector:

Artsakh State University master's educational individual program

PART A.

Profession: “ “ _____

Faculty _____

Student _____ Surname _____ Name, Surname	Entered the magistracy “ “ _____ 201 -
Previous qualification _____ The profession _____ Speciality _____ Graduated university	Awarded previous qualification _____- “ “ _____ 201-
Magistrate _____ Profession _____ Speciality	“Graduated with master's qualification” “ “ _____ 201-

“The individual program of a student is registred”

The head of the program

Surname, Name, academic degree_____
Signification

“ “ _____ 201 -

Course/module	Credit/grade	Missing/adding*	Semester/year
Educational structure (72 credit)			
General and professional courses (12 credit)			

	Inform. Tech. Spec. Research.	3			A	
	Modern problems of prof.	3			A	
	Basis of human develop.	3			A	

ARTSAKH STATE UNIVERSITY
ASSESSMENT APPLICATION of final thesis defence

Student:

Surname, Name, Middle Name _____

Speciality, Group _____

The topic of final thesis _____

Inspector of final thesis _____

(Surname, name, academic degree)

President of certification council

Surname, Name _____

Academic degree, title _____

Position _____

The results of assessed final thesis according to defined qualitative standards

Assessment units according to defined

qualitative standards

Number	Members of commission (surname, name)	1	2	3	4	Signature
1						
2						
3						
4						
5						
6						
7						

Average unit of assessment

Assessment scale according to qualitative standards

Number	Qualitative standards	Defined quantity of assessed unit	Average unit of Assessing unit	Grade assessment
1	Quality of presentation	8		
2	Quality of formation	4		
3	Individuality of accomplishing	6		
4	Modernism/novelty	2		

Grade according to accumulative unit

Accumulative unit	From 0 to 7.99	From 8 to 12.99	From 13 to 17.99	From 18 to 20
Grade	"not enough"	"enough"	"Good"	"excellent"

Council of certification summary decides

40. About bachelor's qualification degree (diploma)

To award (not award)

President of the council _____

Signature

" " _____ 201-

ARTSAKH STATE UNIVERSITY
Assessive application of master's thesis defence

Student

Surname, Name, Middle Name _____

Speciality, group _____

Topic of thesis _____

The results of assessment of thesis according to qualitative standards

Number		Members of council (surname, name)		Assessive point according to defined qualitative standards					Signature
				1 2 3 4					
1									
2									
3									
4									
5									
6									
7									
	Average point of assessment								

Assessment scale according to qualitative standards

Number	Qualitative standard	Defined quantity assessed point	Average point of assessment	Accumulative point	Grade
1	Modernism/novelty	6			
2	Degree of individuality	4			
3	Formation quality	6			
4	Presentation quality	4			

Grade according to accumulative point

Accumulative point	From 0 to 7.99	From 8 to 12.99	From 13 to 17.99	From 18 to 20
Grade	“not enough”	“enough”	“good”	“excellent”

Council of certification summary decides

41. About master’s qualification degree (diploma)

To award (not award)

President of the council _____

Signature

“ “ _____ 201-

**THE SCIENTIFIC COUNCIL OF ARTSAKH STATE UNIVERSITY
DECISION**

28th of August, 2014

N38-L

About announcing invalidity of distance learning organized order with “Artsakh State University” governmental non-commercial organization and invalidity of affirmed temporary orders of 17th of November 2011 by scientific council of “Arsakh State University” governmental non-commercial organization .

Led by “Artsakh State University” governmental non-commercial organization by 13th amendment of 14 the paragraph and by scientific council’s 9th amendment of 14th paragraph “Artsakh State University” governmental non-commercial organization decides.

1. To affirm “Artsakh State University” governmental non-commercial organization with credit scheme distance learning educational process organization order according to the appendix.

2. To recognize as invalid “Artsakh State University” governmental non-commercial with credit scheme distance learning educational process organization” temporary order affirmed on 17th of November 2011 by scientific council of “Artsakh State Univeristy” governmental non-commercial organization.

3. To recognize as invalid “Artsakh State University” governmental non-commercial with credit scheme distance learning of master’s program and scientific process organization” affirmed of 27th of December in 2011 by scientific council of “Artsakh State University” governmental non-commercial organization .

4. This decision will come into force at the moment of approval.

President:

M.M. Minasyan

ORDER
FUNDAMENTAL PRINCIPLES OF DISTANCE LEARNING EDUCATIONAL PROCESS
WITH CREDIT SCHEME SYSTEM

1. The order of distance learning educational process with credit scheme defines educational program general rules of preparing bachelor's and master's students based on credit scheme system in Artsakh State University.
2. Order includes distance learning procedures of organized educational process, evaluation and assessment system, standards of academic progress as well as the process of final certification.
3. In the order are also defined separate terms used in the credit scheme system, described as characteristics of the system, typical functions and procedures.

2. GENERAL CHARACTER OF THE CREDIT SCHEME SYSTEM

2.1. Guiding principles of credit scheme system

The following definitions and principles of All-European ECTS credit scheme system are approved in the system of higher education of Nagorno-Karabagh and are carried out in Artsakh State University educational programs of bachelor's and master's degrees.

1) Ability is the dynamic coexistence of knowledge, perception, abilities and skills, the formation of which is the main idea of the education system. It can be both: professional (special for the specific educational area) and general (independent of the area).

2) Learning outcomes are statements of what the individual knows, understands and is able to do on completion of a learning process. The learning outcomes is combined with the corresponding criteria, which gives a chance to assess the learning outcomes by the lesson. Learning outcomes and assessing criteria together define the credit awarding requirements.

3) Educational module is the smallest and comparably independent part of the educational program for which the credit is given. The duration of learning module is 1 semester with established assessment of learning outcomes. The credits of learning module is given entirely and not by separate parts.

4) ECTS credit is the conventional grade of educational workload required from the student that is given to the student after the positive grading of educational module and learning outcomes.

5) ECTS credit key features:

- Defining by the ECTS credit workload is an estimation of the time the individual typically needs to complete all learning activities such as lectures, seminars, projects, practical work, work placements and individual study required to achieve the defined learning outcomes in formal learning environments.

- Credit measures just the workload of the student but not assesses how complicated, important and on what level the learning module or the lesson is in the educational program or the quality of assimilation by student.

- Credits are awarded to individual students after they have completed the required learning activities and achieved the defined learning outcomes, as evidenced by appropriate assessment.

- ECTS credit does not measure the workload of the lecturer, it measures the general workload of student.

- The credit is not substituted the assessment system and the quantity of the credits is not decided by the received grades.

- The credit does not measure the quality of the knowledge a student gets as it is measured by the grades.

6) The credit system is a system of learning process, of learning outcomes' registration and of accumulating and transferring, where the corresponding level of qualification is given after the achievement of the required contents and quantity.

7) The ECTS system of credit transferring and accumulating is unanimous All-European credit system, where the whole educational workload of a student of 1 academic year is assessed 60 ECTS credit. It is stipulated for the

European Higher Education Area (EHEA) facilitates mobility within an institution to institution, recognition of prior learning and experience and encourages a higher level of completion.

8) The features of Credit Transfer and Accumulation System (ECTS)

- To successfully pass the semester, academic year or the full program a student should earn the defined quantity of credits.

- The credits are allocated to educational components, such as course units, dissertations, work-based learning and work placements etc.

- Educational program and its separate components describing all the general conditions such as the aim of the program and graduating requirements, learning outcomes and allocated credits, methods of learning, teaching and assessing, are published beforehand and are available for consumers.

2.2. Key functions of the credit system

2.2.1. There are two key functions of the credit scheme

A) Transfer of credits

This function considers explaining courses and educational modules workload of the educational program due to credits, which is realizing educational workload transfer between programs and universities.

B) Accumulation of credits

The realization of this function considers presence of educational credits gradually accumulating process, which is accomplishing due to student's individual educational program.

The mentioned functions are described by a number of features and are accomplished with corresponding procedures.

2.2.2. Key features of credit transfer functions

- There are modulated educational programs, the workloads of all components of which (courses, educational modules, courseworks, master theses, practices) are given by ECTS credits of student's complete workload (in auditorium, out of auditorium and individual works).

- Recognizing of learning outcomes expressed by credits and some number of credits, opportunity of transferring from university to university in the same university or between universities according to the requirements of the accepting program.

2.2.3. Key features of credit accumulation functions

- Educational programs consists of compulsory and to choose courses, the succession of adaptation of each is defined by terms of courses.

- The presence of registration procedures of courses chose or involved by students

- The presence of individual courses for students

- In case of availability of more than one courses the chance of selection by students depending on schedule of the course and (/or) on preference of lecturer.

- The settlement opportunity of educational intension as well as duration of the educational program by students.

2.3 The educational loading and educational workload of a student

1) In Artsakh State University bachelor's and master's educational grades academic educational workload is defined 1440 hours which corresponds 48 ECTS credits.

2) 1 ECTS credits corresponds 30 hours whole educational workload (in auditorium, out of auditorium and individual)

3) Duration of bachelor's degree distance learning program is 5 years (10 semesters).

Duration of an academic semester of bachelor's degree is 16 weeks, 3 weeks of which are appointed to theoretical education (for the first course first semester-5weeks), 12 weeks are appointed for individual works and consultations(first course first semester -10weeks), and 1 week for examination period.

4) Duration of master's degree distance learning educational program is 2.5 years (5 semesters). For an academic semester is defined 16 week-time, 3 weeks of which is appointed to theoretical education (except for final semester), 12 weeks of which are appointed to individual work and consultations (except for final semester), and 1 week for examination period.

5) The maximum amount of student's weekly educational workload is 45 hours, which is equivalent to 1.5 academic credits.

6) Student's weekly workload from in auditorium classes of bachelor degree consists of 30 hours, whereas in master degree program the workload is 24 hours.

7) A student involved in distance learning program should have at least 20 credits and maximum 30 credits educational workload, and in one academic years should have 48 credits.

8) In cases of higher progress a student may undertake extra educational workload by defined order.

9) The whole workload of bachelor degree program is 240 credits and master degree program is 120 credits.

3. THE COURSES AND EDUCATIONAL MODULES

1. The courses or educational modules included in the educational programs (plans) are presented with given credits.

2. The large-scale courses are divided into educational modules: the duration of which is one semester.

3. The courses (educational modules) essentially are divided into two general groups:

A) Required courses, which are reserved in some semesters

B) Selective courses, which are selected by student and the semester of its assimilation can be reserved as well as free of choice.

4. AWARDING CREDITS

1. Awarding credits to separate modules of educational program depends on real prevision of claimed average workload from student defined by module in order to get the result.

2. Between awarded credits and courses there is no equivalent connection.

The number of credits also depends on type of the lessons (lectures, seminars, laboratory works), also from methods of lecturing, course and assessment.

3. Educational figure cultivating the course (department) organizes the educational workload of student in the way so the time scale for completing workload can correspond to time scale of awarded credit of the course.

4. The credits awarded to educational module have to be presented in total numbers.

5. FINAL REQUIREMENTS OF EDUCATIONAL PROGRAMS

5.1. Bachelor's degree program

1) To graduate with bachelor degree Artsakh State University distance learning student should complete 240 credit educational workload in the result of program, GPA of which is calculated 8.00 credits (included concluded certification examination).

2)All students, regardless of profession, must accumulate till 36 credits from humanitarian and social-economical courses (also 4 credits from subjects on choice), till 8 credits from mathematics and biological courses (included 2 credit from subjects on choice) and at least 20 credits from practice and final certification. (edited 04.05.2016 N16-L)

3) remaining 176 credits contents structure is defined by condition of achieving specific professional potentials and skills of bachelor's degree program educational results and for each profession is provided separately (moreover, till 24 credit can be provided for understaking another profession in the frame of specific profession).

5.2. Master's degree program

1) To graduate with master's degree Artsakh State University distance learning student should complete 120 credit educational workload in the result of program, GPA of which is calculated 10.00 credits (included defence of master thesis).

2)During the time till final certification of program (master thesis defence) student's GPA must be at least 10.00 otherwise, for getting qualified student should increase the index of progress till the smallest value repeating necessary amount of courses.

3) All students regardless of profession must accumulate at least 6 credits from general courses, and 48 credit from research. Content structure for other remaining credits (till 66) is defined by department and subject choice based on specific profession program results and for each programme is provided separately (moreover, till 18 credit is provided for subject choice courses for individual education).

6.THE SYSTEM OF KNOWLEDGE EVALUATION AND ASSESSMENT

6.1. Principles of the system

1) In Artsakh State University carried out multifunctional system of students knowledge evaluation and assessment, the main goal of its applying is through knowledge evaluation and assessment during the academic semester to organize proportionate educational workload process, spur on student's individual work, in the process of education to import competitive elements and improve attendance.

2) Knowledge evaluation includes the following components.

a) Student involvement assessment through calculating attendance

b) Calculating student level of activity during the classes

c) Assessment of whole course or educational module in the period of examinations

d) Integration of educational results which includes involvement of a student, level of activity, the formation of resultive grade based on results of examinations.

6.2. The assessment methodology

6.2.1. Bachelor's degree program

1) There is 20 -point multifunctional system in Artsakh State University for regularly evaluating and assessing students' knowledge.

2) Based on educational process plan assessment of the courses is accomplished in the traditional way (pass-examination or with 20 points table assessed examination)

3) The productive (semester) grade/point (G pro.) is formed during the semester according to following components.

a) From the level of in auditorium course attendances of a student (Gatt.),in case of completely accomplishment of which the student can earn 2 points. In auditorium course attendance level of student is assessed according to the following table:

Table 1

Attendance grade (%)	Allocated point
86-100	2
70-85	1
<70	0

For example: If student has 12 hours unsanctioned absence and 4 hours legitimate absence from 64 hours workload face-to-face trainings , accordingly the attendance grade will be:

$$(1 - 12/(64-4)) \times 100\% = (-0,2) \times 100\% = 80\%$$

According to the table Attendance grade=1 point

Calculating the attendance grade of student the cases of legitimate absence are taking into account, if it does not excel 25% of the allocated amount of workload, and in the case of presenting the testified certificate of health or application is presenting to the department during 3 week days before the start of reattending.

With defined order the attendance of students passed the individual educational graphic is assessed 2 points:

B) from the level of student's face-to-face trainings activity, the assessment methodology of which is affirmed by the department, taking into account the level of accomplishing laboratory, examinatinig, thesis, individual works : Gact. The student can earn 2 points (the step: 0.5 point).

C) from the result of examination (Gexam.), which can be assessed till 16 points. The grade/point of the courses (educational module) is calculated as the whole amount of points of separate componenets:

$$Gpro. = Gatt. + Gact. + G exam.$$

Hence, the course with final assessment has the following scheme, where is given maximum points of separate components of the assessment:

Table 2

The component of assessment	Gatt.	Gact	Gexam	Gpro
The point	2	2	16	20

For example, if the attendance of a student was assessed 2 points, activity was assessed 1 point and from examination 9 points, accordingly the productive grade from the course will be :

$$G_{pro.} = 2 + 1 + 9 = 12$$

6.2.2. Master's degree educational program

1) All the courses involving in educational program of master's degree are finished by examinations.

2) The type of the examination is affirmed by the dean offered by the faculty

3) The productive grade/point from the course (educational module) student is formed during the semester according to the following components:

a) from the level of in auditorium course attendance, the completely filling of which a student gets 2 points. The point/grade of attendance to the courses is decided by 6.2.1. point by the way described for the bachelor's educational program (the individual clock given for course attendance to student the given points are calculated based on the individual work of a student) .

b) from the level of activity during face-to-face trainings, the assessment methodology of which is defined by the department, taking into account the level of practical or laboratorial, checking, thesis and individual work - Gact. The student can earn maximum 2 points. (step- 0.5 point).

c) from the result of the examination (Gexam.) which can be assessed till 16 points.

The efficient grade/point of the course (educational module) is calculated as an amount earned by separate components:

$G_{act.} = G_{att.} + G_{act.} + G_{exam.}$. Hence, the course with final assessment has the following scheme of assessment, where are given maximum points for each separate components :

Assessive component	Gatt.	Gact.	Gexam.	Gact.
The point	2	2	16	20

6.3. The assessment management of the courses

1) The materials to examination like the content, types of examinations, questions, as well as methodology of assessment and measurements are given to a student in advance (during the previous week of the last semester).

2)The timetables of current and traditional examinations are formed by the corresponding centre and affirmed by the Vice-Rector specialized in the educational works. The timetable of current evaluations and final examinations are formed by the faculties and are affirmed by the Vice-Rectors specialized in the educational works and a sample of it is given to the student (edited. 14.12.2018 N38-L)

3) The examinations are operated in 4th and 8th weeks of the educational trainings and in the 1-3th and 5-7th weeks are operated the pass-examination. Pass-examinations and examinations are operated out of the course time

4) on the same day after the examination (pass-examination) lecturer presents the examination information to the dean's office

5) at the moment of grade assessment a student has the right to protest about his/her grade to the lecturer or examination commission, and in the case of not agreeing with them on the same day he/she can apply to the head of the faculty.

6.4. The scale and the notes

1)For the assessment of educational results in the Arsakh State University is used 20 points scale of grades, what is presented below:

Table 5

The point	The grade
From 18 to 20	“Excellent”
From 13 to 17.99	“Good”
From 8 to 12.99	“Satisfactory”
From 0 to 7.99	“Unsatisfactory”
0	“Failure”
	“Checked”/“Unchecked”

In the checking book and examining test book of the student with the resultive point in brackets are marked also the corresponding grade. (for example 19 (excellent)).

2) from the courses that student earned under 8 points or was assessed as “not checked” he/she can't earn a credit. In the case of “Checked” assessment a student does not earn points, accordingly it does not effect on the GPA.

6.5. Academic transcript of the student

1) For documenting the results and progress of a student's educational process in a specific period of time or in the whole period Artsakh State University faculties are running academic transcript for each student from the time of his/her entering the university, where after each examination period are registered the examining courses and educational modules, earned credits and efficient grades of the student. The transcript is reflecting the scope of the workload of a student as well as the quality of educational achievement. The control of student's progress points is accomplished by the department of providing quality of education and international cooperation.

2) The earned credits of the student are documented and accumulated in the academic transcript and came into the force in the whole period of studing not depending on the quitting the education or from future changes of educational program.

3) For presenting the summed up results of student's progress in academic transcript after semester results in academic transcript are marked also the summed up details of student's progress for the semester and the whole period of time till the moment, which are included these 4 quantitative indexes:

- The amount of summing credits
- The amount of assessed credits
- Rating points
- Grade point average

4) The summing credit (C) is the amount of credits that student earned with the aim of satisfying the educational program's final requirements.

5) The assessed credit (AC) is the part of summing credits which are assessed by differentiated grades

$$AC = \Sigma \text{Credit}$$

6) The rating point (RP) is the amount of grades earned by the student for each credit, which is calculated as each courses (modules) assessed credits and the amount of efficient grades.

$$RP = \Sigma \text{Credit} \times \text{Geff}$$

Where Geff. Is the efficient grade earned from the given educational module (for example: if the 5 credit course has been assessed 12, so the rating point of that course is equal to 5 credit x 12=60 from 100 opportunities).

7) Grade point average (GPA) is the average weighed by credits, which is calculated by dividing rating points in the sum of credits (the result is rounded up t 1/100 precision).

$$GPA = RP/AC$$

8) The semester rating points(calculated for separate semester) and efficient rating points(calculated for specific educational period) and GPAs are calculated and put into the academic transcript.

6.6. Progress in education

1) According to progress in education the students are classified as progressive, in the state of probation period and **expulsed from university**

2) The student is considering progressive, if:

- A) Has 20 credits as educational average workload
- B) has earned all the credits defined by educational program fro the semester
- 3) A student is considered to be in a probation period, if do not satisfied one of the conditions above mentioned and are allowed to take part in retaking academic debt.
- 4) A student having the status of probation has the opportunity to fix the missings and oversights and the opportunity to decrease the progress according to minimum claims of the educational program.
- 5) The duration of probation for bachelor's educational program corresponds the period of retaking the exams, and in the master's program the student can be given even additional time for repeating the course.
- 6) A student in probation period is considered to be a expelled from university if is not changing the status in the given time. The expelled student's restoration is accomplished in the same semester with saving the whole credits earned in the previous semester.
- 7) The student considered expelled from university can be sit the same course according to his/her application with condition of paying the tuition.
- 8) the same educational program the students with different educational workloads the progressions are compared (educational pensions, governmental, and other types of scholarships) with rating points.

7. Retaking the examination and repeating the course

1. Not being present for the exams or evaluations is considered legitimate only in the case if a student reported to the department about his/her disease before the examination, and the medical certificate about the disease is presented during 3 days time after the recovery.

2. A student not attended to academic debts with valid reasons can retake the examination in the period of retaking.

3. There are two period for paying academical debts (in some cases it can be 3 period decided by the dean) during which retaking of examinations and evaluations are organized by the order of dean with examining council. The deadline of academic debts is appointed on the end of 3rd week during current semester. (edited 31.01.2017 N2-L).

4. A student not earned the 8 minimum in the period of paying debts should retake the examination with defined opportunity to get 16 points.

For example if the attendance of a student was assessed 1 point, the activity 1.5 point, from the examination he/she earns 4 points, so the result will be $Gres=1+1.5+4=6.5$ which is low for the norm (8points). In this case in the period of paying debts a student retaking the examination with defined opportunity to earn 16 points. For example, if a student has earned 10 points so it will look like this: $Gres=1+1.5+10=12.5$

5. If the efficient grade of master's program is in the area of 5-8, so the retaking of the course is allowed according to the requirements of above mentioned point. The student studing master's program in the case of having 5 points and smaller have to repeat the course. (edited 18.04.2016 N6-L).

6. A student not passing two courses in master's program 1st and 3th semesters, according to his/her application, has given a chance to repeat the course in 2-4 semesters (in the next year with corresponding course, with individual program, in the time of distance-learning course trainings). In 4th semester a student not passed any course (not earned 0-4 points) is allocated from the university. (edited, 18.04.2016N6-L)

7. Not depending low progress in semester of pausing condition , the successfully passed credits are accumulated in the academic transcript of a student.

8. Due to the function of credit accumulating in case of pausing study is dissapearing the necessity of repeating the whole semester.

8. The organization procedure of master's educational structure

1. A student included in the master's program in the beggining of first semester receives from the program's instructor his/her individual program's application where beforehand are filled educational and researching structure componental courses and science educational modules except for to choose courses.

2. In individual program is given the list of courses according to studying years and semesters with the given credits. The individual program's application of student studying in master's program is given in the 3rd appendix.

3. In the first week of studying a student fills to choose courses in the individual program which is afterwards affirmed by the head of the program and is presented to the department.

4. The registration of student for to choose courses included in individual program is realized in the corresponding faculty. All students have to be registered till the end of 1st week of the corresponding semester. After defined deadline all the registrations for the courses are ceased.

5. During the future semesters, if needed the student can make changes in the individual program's list of courses beforehand having the instructor's affirmation. The application for the changes in individual program's is given in the 4th appendix.

6. The change of the course can be accomplished by the master's educational department if the participants of the course were not enough.

7. The change of the individual program supposes missing the course, adding new course to the list, the realizing procedure of which is the following:

- A student can miss the course chosen by his/her till the end of the 1st week
- For forming the missing the course in the corresponding semester's 2nd week's end the student has to get the affirmation of the lecturer and instructor of the program.
- The student can add new course in the list by affirmation of the lecturer till the end of 1st week of trainings.

8. In the previous educational level's profession changing program included students can be appointed additional courses during the first week of study. The issue of appointing extra course after corresponding interview is put forward by the instructor of the master's program and agrees with the educational department.

9. The student is responsible for the precision of individual educational program and for saving the totality.

10. The university has the right to cease the course in the semester if the number of student in the course is not enough.

9. The organization procedure of master's program researching structure

1. During two weeks of the semester the instructor of master's program organizes and provides students with the plan of researching works of the corresponding semester (The schedule of researching structures science education modules)

2. By program's researching structure anticipated educational modules accomplishing is used certification. Science-researching individual work and probation period's certification is accomplished by the instructor of magistrate who is presenting the filled application directly to the department. The certification of scientific seminar is accomplished by the head of department, who presents the filled paper to the dean's office.

3. The student who was not certified in the end of first semester of according researching module is given a chance to continue in the second semester accomplishing not finished work during that time. A student not certified in forth and fifth semesters is quitting study.

10. Course reference book

1. Every year the university publishes Artsakh State University course reference book (published and electronic version put in the website), which is also educational itinerary with credit system.

2. Course reference book is anticipated for students as information about educational program's in the university, for lecturers and administrative staff as well as for public availability and includes:

A) general information about the university- the type and situation, educational department, educational programs, the schedule of studying, general rules of university (specially about recognizing and transferring credits) etc.

B) information about educational programs:

- General description- given qualification, the requirements for entering, aims of the program and underlined educational results, opportunities to continue studying, contentional structure of program and structure of credits, rules for examinations and assessment, ways of final certification, information about probational period etc.

- Description of one course- the name and number of the course (which has to include information about type and level of the course), studying semester, credits given to the course (also weekly auditorium classes by types of

trainings), the problems of the course- explained educational results and predicting professional and transferring abilities and skills, the short description of the course (contents, topics), needed conditions, guaranteed literature, methods and measurements of assessment and education, the language of the course etc.

C) general information for students:

- The opportunities for material help, conditions and rules of sales of educational fees and compensations, services of students, educational/laboratorial substructures available for student etc.

11. Educational program's final certification

11.1 Bachelor's program

1) General educational results and skills of the program gained by a student is affirmed by accomplishing final work (project, thesis etc.) defending or after program final certified examinations, which is not repeating educational assessment affirmed by semester examinations. (edited. 04.05.2016 N16-L).

2) The organization and defence of final works and final certification are accomplished by order defined by Nagorno-Karabakh Ministry of Education and Science. (edited 04.05.2016 N16-L).

11.2. Master's program

1) Gaining professional knowledge and skills according to master's program exiting results of student is affirmed by defending master's thesis and accomplishment.

2) Choosing and affirming instructor of master's thesis and topic are accomplished in the first semester. Corresponding procedure includes:

- Discussions with instructor of project, during which is precised researching interesstes of the magistrate, organizing meeting with instructors of thesis.

- Advicing about topic of the thesis with instructor

- Presenting master thesis topics and candidates of instructors to the department for affirming, the appointment of scientific head.

Topics of the thesis and appointed instructors affirmed by the department are presented till 1st of November of the academic year.

3) For defending master's thesis are given last 4 weeks of study, during which are anticipated:

A) Preliminary defence of the final work, one month before reported in the department. In the case of essential issues the claimer for bachelor's degree has to complete the work and present it to additional discussion in two weeks time. In the case of positive conclusion the work is guaranteed to defence.

B) the presentation of the work to the department's discussion 10 days before the defence. With the work is presented the intructor's opinion, which included positive conclusion about the work.

C) Sending the work to criticism by the department

D) Public defence of the final work with certification and awarding master's degree.

4) The defence of master's thesis is acoomplished by order defined by Nagorno-Karabakh Ministry of Education and Science.

5) The assessment of master's thesis is accomplished by 20 points scale in table 5.

6) The presentation, defence and assessment of the master's thesis is accomplished by Arsakh State University's scientific council's " Preparing and defending thesis" , "Preparing and defending final work", "Preparing and defending master's thesis" affirmed on 31st of January in 2014 by N1-L decision of affirming regulation.

7) The assessments of master's thesis by members of final certification council are accomplished by defined sample of assessment paper (see appendix 5).

12. Transfer of credits

1. From other universities credit transferring to Artsakh State University bachelor's and master's program can be accomplished as separate courses, group of courses or specific periods of studying. Transfer is accomplished on base of student's application, by according the agreement of two universities preserving ECTS credit transferring orders.

2. From other education program to Artsakh State University bachelor's education program can be transfered if the contents of which are similiar there are contential and not essential differencies,there are contential differencies, but the final educational results are equal

3. In the case of exchanging program of Artsakh State University to another university, should be agreed by three parts : Artsakh State University, student and hosting university.

4. For organising credits transferring and exchange program processes Artsakh State University is appointed ECTS as university coordinator.

13. Rights and responsibilities of student

According this order in the period of coordination relations a student:

1) has to

- A) to get acquainted with educational order and follow the requirements
- B) to accomplish defined requirements for educational courses and examinations
- C) regularly attend all the courses included in educational program

2) has the right of

- A) choosing professional courses according to requirements of educational program not obligated by the university
- B) of completing exchanges or educational mobilities
- C) transferring to other universities according to Nagorno-Karabkh governmental order
- D) Quitting or continuing study in Artsakh State University in every educational level according to the order
- E) Grounded applying and receiving his/her academic test book for finished study or for not finished part of study.

Academic testbook of Artsakh State University

Bachelor's educational program

Personal number	Name, Middle name, Surname	Profession
080100	Anna Manvel Abelyan	"Theory of Economics"
First semester		
Autumn semester, 2013		

Number	Name of the course		Credit	Grade	Number unit
0821/B90	Armenian language and Literature.-1		2	passed	-
0822/B46	Russian language-1		4	passed	-
0823/B74	Foreign language-1		4	passed	-
0514/B01	Armenian history questions-1		2	passed	-
0104/B42	Skills of using computer		2	passed	-
0206/B38	The principles of ecology and ecoprotection		2	passed	
0102/B40	Modern concepts of ecology		2	good	-
Accumulative credits		Assessed credits	Rating points	Semester GPA	

18					
----	--	--	--	--	--

Generated results 2013. After autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
18			

2nd semester				
Spring semester, 2014				
Number	Name of the course	Credit	Grade	Number units
0821/B91	Armenian language and Literature. 2	2	good	17
0822/B47	Russian language-2	4	PASSED	-
0823/B75	Foreign language-2	4	PASSED	-
0514/B02	History of Armenia(questions)	2	good	15
0514/B03/B12	Cultureology and histoy of religion	2	passed	-
XXX/XXX	Course of studies-1	6	good	17
XXX/XXX	Course of studies-2	6	GOOD	16
XXX/XXX	Course of studies-3	2	excellent	20

Accumulative credits	Assessed credits	Rating points	GPA summary
28	18	302	16.7

Generated results 2014 After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
46	18	302	16.7

Bachelor's educational program

Personal number	Name, Middle name, Surname	Profession
080100	Anna Manvel Abelyan	"The theory of Economics"
Third semester		
Autumn semester, 2014		

Number	Name of the course	Credit	Grade	Number unit
0823/B98	Foreign language-3	4	good	16
0515/B10	Concepts of philosophy	4	excellent	20
XXX/XXX	Course of studies-4	6	good	16
XXX/XXX	Course of studies-5	6	good	17
XXX/XXX	Course of studies-6	4	excellent	20

Accumulative credits	Assessed credits	Rating points	Semester GPA
24	24	422	17.6

Generated results 2014. After autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
70	42	724	17.2
4rd semester			
Spring semester, 2015			

Number	Name of the course	Credit	Grade	Number units
0413/B07/ 0515/B11	Law and political science	2	passed	-
XXX/XXX	Course of studies-7	5	excellent	20
XXX/XXX	Course of studies-8	6	excellent	20
XXX/XXX	Course of studies-9	4	excellent	20
XXX/XXX	Course of studies-10	3	Passed	-
XXX/XXX	Course of studies-11	2	Passed	-
0412/B55	Coursework /theory	2	excellent	20

		of economics					
	Accumulative credits		Assessed credits	Rating points		Semester GPA	
	24		17	340		20	

Generatedlts 2015. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
94	59	1064	18.1

Bachelor's educational program

Personal number	Name, Middle name, Surname	Profession
080100	Artak Abel Arshakyan	"Economics"
5th semester		
Autumn semester, 2015		

Number	Name of the course		Credit		Grade		Number unit
0206/B46	First aid to people in an emergency		2		passed		-
XXX/XXX	Course of studies-12		4		good		15
XXX/XXX	Course of studies-13		4		excellent		20
XXX/XXX	Course of studies-14		4		good		15
XXX/XXX	Course of studies-15		4		excellent		20
Accumulative credits		Assessed credits		Rating points		Semester GPA	
18		16		280		17.5	

General results 2015. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
112	75	1344	17.9
6th semester			
Spring semester, 2016			

Number		Name of the course		Credit	Grade	Number units
0823/B85		Secretariat in foreign language		4	good	16
XXX/XXX		Course of studies-16		4	excellent	19
XXX/XXX		Course of studies-17		5	good	16
XXX/XXX		Course of studies-18		3	good	16
XXX/XXX		Course of studies-19		4	good	16

XXX/XXX		Course of studies-20		2	excellent	19
XXX/XXX		Course of studies-21		3	excellent	19
0412/B56		Coursework /professional subjects		2	excellent	-20
	Accumulative credits		Assessed credits	Rating points	Semester GPA	
	27		27	467	17.3	

General results 2016. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
139	102	1811	17.8

Bachelor's educational program

Personal number	Name, Middle name, Surname	Profession
080100	Anna Manvel Abelyan	“Theory of Economics”
7th semester		
Autumn semester, 2016		

Number	Name of the course	Credit	Grade	Number unit
XXX/XXX	Course of studies-22	4	good	- 16
XXX/XXX	Course of studies-23	6	excellent	- 18
XXX/XXX	Course of studies-24	4	Good	- 16
XXX/XXX	Course of studies-25	3	excellent	- 18

Accumulative credits	Assessed credits	Rating points	Semester GPA
17	17	290	17.1

General results 2016. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
156	119	2101	17.7
8th semester			
Spring semester, 2017			

Number		Name of the course		Credit	Grade		Number units
XXX/XXX		Course of studies-26		6	Good		16
XXX/XXX		Course of studies-27		6	good		- 16
XXX/XXX		Course of studies-28		4	good		- 17
XXX/XXX		Course of studies-29		3	excellent		- 19
	Accumulative credits		Assessed credits	Rating points		Semester GPA	
	19		19	317		16.7	

General results 2017. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
175	138	2418	17.5

Bachelor's educational program

Personal number	Name, Middle name, Surname	Profession
080100	Anna Manvel Abelyan	"Theory of Economics"
9th semester		
Autumn semester, 2017		

Number	Name of the course	Credit	Grade	Number unit
XXX/XXX	Course of studies-30	4	good	- 17
XXX/XXX	Course of studies-31	5	excellent	- 18
XXX/XXX	Course of studies-32	5	good	-17
XXX/XXX	Course of studies-33	5	good	- 17
XXX/XXX	Course of studies-34	3	excellent	18

Accumulative credits	Assessed credits	Rating points	Semester GPA
22	22	382	17.4

General results 2011. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
197	160	2800	17.5
10th semester			
Spring semester, 2018			

Number	Name of the course	Credit	Grade	Number units
XXX/XXX	Course of studies-35	6	Good	16
XXX/XXX	Course of studies-36	6	excellent	- 18
XXX/XXX	Course of studies-37	6	good	- 16
XXX/XXX	Course of studies-38	5	excellent	- 20
XXX/BXX	Final certified examination 1	10	Excellent	20
XXX/BXX	Final certified examination	10	good	17

		on 2					
	Accumulative credits		Assessed credits	Rating points		Semester GPA	
	43		43	770		17.9	

General results 2011. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
240	203	3570	17.6

Final results

Accumulative credits	Assessed credits	Rating points	GPA summary
240	203	3570	17.6

The end of academic testbook
Invalid without University stamp

Inspector:

Dean of the faculty:

Vice-Rector:

Master's educational program

Personal number	Name, Middle name, Surname	Profession
010400	Armen Ashot Nersisyan	“Informatics and applied mathematics”
1st semester		
Autumn semester, 2013		

Number	Name of the course	Credit	Grade	Number unit
0104/M24	Inform. Techs. In Prof. researches	3	good	16
0411/M01	Modern problems of profession	3	excellent	18
0411/M02	Principles of parallel programming	3	excellent	18
0923/M01	Practical English for economists	3	- good	-17
XXX/XXX	Course of studies-1	6	good	16
XXX/MXX	Seminar of scientific head	3	passed	
XXX/XXX	Scientific researching work	3	passed	

Accumulative credits	Assessed credits	Rating points	Semester GPA
24	18	303	16.8

General results 2013. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
24	18	303	16.8
2nd emester			
Spring semester, 2014			

Number		Name of the course			Credit	Grade		Number units
XXX/XX X		Course of studies-2			3	Good		17
XXX/XX X		Course of studies-3			3	Good		17
XXX/XX X		Course of			3	good		16

		studies-4						
XXX/XX X		Course of studies-5			3	good		17
XXX/XX X		Course of studies-6			3	excellent		19
XXX/XX X		Course of studies-7			3	Good		17
XXX/XX X		Seminar of scientific head			3	passed		
XXX/XX X		Scientific researchi ng work			3	passed		
	Accumul ative credits		Assessed credits	Rating points			Semester GPA	
	24		18	309			17.2	

General results 2014. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
48	36	612	17

Master's educational program

Personal number	Name, Middle name, Surname	Profession
010400	Aram Ashot Nersisyan	“Informatics and applied mathematics”
3 rd emester		
Autumn semester, 2014		

Number	Name of the course	Credit	Grade	Number unit
XXX/XXX	Course of studies-8	3	good	17
XXX/XXX	Course of studies-9	3	enough	12
XXX/XXX	Course of studies-10	6	good	17
XXX/XXX	Course of studies-11	3	good	17
XXX/XXX	Course of studies-12	3	good	16
XXX/XXX	Scientific seminar	3	passed	16
XXX/XXX	Scientific researching course	3	passed	-

Accumulative credits	Assessed credits	Rating points	Semester GPA
24	18	288	16

General results 2014. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
72	54	900	16.6
4th semester			
Spring semester, 2015			

Number	Name of the course	Credit	Grade	Number units
XXX/XXX	Course of studies-13	3	good	- 17
XXX/XXX	Course of studies-14	3	enough	- 12
XXX/XXX	Course of studies-15	3	Good	- 17
XXX/XXX	Course of studies-16	3	good	17
XXX/XXX	Course of studies-	3	good	16

	17			
XXX/XXX	Course of studies- 18	3	good	- 16
XXX/XXX	Seminar of scientific head	3	passed	
XXX/XXX	Scientific researching work	3	passed	

Accumulative credits	Assessed credits	Rating points	Semester GPA
24	18	285	15.8

General results 2015. After Spring semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
96	72	1185	16.5

Master's educational program

Personal number	Name, Middle name, Surname	Profession
010400	Aram Ashot Nersisyan	“Informatics and Applied mathematics”
5th emester		
Autumn semester, 2015		

Number	Name of the course	Credit	Grade	Number unit
XXX/XXX	Scientific- pedagogical practice	3	passed	-
XXX/XXX	Scientific- researchal practice	3	passed	-
XXX/XXX	Scientific researchal work	6	passed	-
XXX/XXX	Defence of master thesis	12	Excellent	18

Accumulative credits	Assessed credits	Rating points	Semester GPA
24	12	216	18

General results 2015. After Autumn semester

Filled accumulative credits	Filled assessed credits	Rating points	GPA summary
120	12	216	18

Final results

Accumulative credits	Assessed credits	Rating points	GPA summary
120	84	1401	16.7

The end of academic testbook
Invalid without University stamp

Inspector:

Dean of the faculty:

Vice-Rector:

Artsakh State University master's educational individual program

PART A.

Profession: “ “ _____

Faculty _____

Student _____ Surname _____ Name, Surname	Entered the magistracy “ “ _____ 201 -
Previous qualification _____ The profession _____ Speciality _____ Graduated university	Awarded previous qualification _____- “ “ _____ 201-
Magistrate _____ Profession _____ Speciality	“Graduated with master's qualification” “ “ _____ 201-

“The individual program of a student is registered”

The head of the program
_____Surname, Name, academic degree

Signification

“ “ _____ 201 -

Course/module	Credit/grade	Missing/adding*	Semester/year
Educational structure (72 credit)			
General and professional courses (12 credit)			

	Inform. Tech. Spec. Research.	3			A	
	Modern problems of prof.	3			A	
	The basis of	3			A	

In the result of study 120 credit						
--	--	--	--	--	--	--

Student _____

Signification

“ “ _____ 201-

Acquaintance* - The copy application of course missing/adding attach the very individual program

ARTSAKH STATE UNIVERSITY
ASSESSMENT APPLICATION of final thesis defence

Student:

Surname, Name, Middle Name _____

Speciality, Group _____

The topic of final thesis _____

Inspector of final thesis _____

(Surname, name, academic degree)

President of certification council

Surname, Name _____

Academic degree, title _____

Position _____

The results of assessed final thesis according to defined qualitative standards**Assessment units according to defined****qualitative standards**

Number	Members of commission (surname, name)	1	2	3	4	Signature
1						
2						
3						
4						
5						
6						
7						

Average unit of assessment

Assessment scale according to qualitative standards

Number	Qualitative standards	Defined quantity of assessed unit	Average unit of Assessing unit Grade assessment
1	Contemporarines	6	
2	Level of individualism	4	
3	The quality of formation	6	
4	The quality of presentation	4	

Grade according to accumulative unit

Accumulative unit	From 0 to 7.99	From 8 to 12.99	From 13 to 17.99	From 18 to 20
Grade	"not enough"	"enough"	"Good"	"excellent"

Council of final certification decides

1. About master's qualification degree (diploma)

To award (not award)

President of the council _____

Signature

" " _____ 201-

**SCIENTIFIC COUNCIL OF ARTSAKH STATE UNIVERSITY
DECISION**

October 7, 2014

N-44-L

ABOUT AFFIRMING THE POLICY OF EDUCATION QUALITY ASSURANCE OF “ARTSAKH STATE
UNIVERSITY” GOVERNMENTAL NON -COMMERCIAL ORGANIZATION

Lead by the 14th amendment of 13th point of “Artsakh State University” governmental non-commercial organization regulations and by 14th amendment of 9th point of “Artsakh State University” governmental non-commercial organization scientific council of Artsakh State University **decides:**

1. To affirm the policy of education quality assurance of “Artsakh State University” governmental non-commercial organization according to the appendix.
2. This decision comes into force from the moment of its approval.

PRESIDENT

M.M. MINASYAN

THE POLICY OF EDUCATION QUALITY ASSURANCE OF “ARTSAKH STATE UNIVERSITY” GOVERNMENTAL NON -COMMERCIAL ORGANIZATION

1. GENERAL CONCEPTS

1. The concept of quality education

The policy of education quality assurance of “Artsakh State University” governmental non-commercial organization defines main conditions, approaches, procedures of accomplishing the quality assurance process.

Nowadays, as in all the spheres of social life as well as in the educational sphere are happening radical improvements for which controlling and assessing quality education are necessary.

In 2008-2009 academic year Artsakh State University inserted the credit system according to The Bologna process and in educational system had began voluminous improvements, which are aimed to include Nagorno-Karabagh educational system into Europe united educational system. The result of the process must be having quality education corresponding to European educational system on every level of education.

In higher education institutes the quality is sapid and dynamic concept. It is directly interacted with mission, aims of higher educational institute as well as the standards of subjects and educational program.

The quality of education of higher educational institute is the educational activity correspondance of governmental educational standards, internal and external stakeholders’ social-economic and cultural requirements.

The policy of education quality assurance supposes, that Artsakh State University student is given a chance during study to gain knowledge, skills as results which are correspondent to the aims of person, society, exonomy and culture.

Quality assurance has two measurements- internal and external. The external quality assurance is correspondance of educational quality to the challanges of the modern world, to requirements of European educational area, as well as to educational standards of Nagorno-Karabagh policy in the educational area and Nagorno-Karabagh higher educational governmental requirements.

The internal quality assurance depends on the perfectionism and transparentness of Artsakh State University system as well as on the mission of Artsakh State University, concretising aims and objectives, quality of profession educational programs, resources of doctors and lecturers, material conditions, level of students and on financial condition.

For solving relevant issues of quality assurance, Artsakh State University founded the centre of quality assurance. (edited: 14.12.2018 N38-L).

2. The aims of quality assurance policy

Artsakh State University quality assurance policy is tend to accomplishing missions and aims of Artsakh State University, as well as integrating it into international educational are.

The aims of quality assurance policy are:

- 1) Improving the quality of delivering educational services
- 2) Enriching the content of education of speciality programs and reviewing if necessary
- 3) Corresponding educational results with requirements of internal and external stakeholders
- 4) Improving the quality of research work, forming high quality scientific power
- 5) Matching Artsakh State University material-technological base with measurements of international higher educational sphere
- 6) Matching Artsakh State University educational process with existing legal and normative area.
- 7) Assuring and preserving high rate of Artsakh State University in local and international market.
- 8) Satisfying the needs of internal and external stakeholders through educational, scientific, informative, administrative, economic, social and financial activity.
- 9) Forming quality culture through created mechanisms
- 10) Inserting and perfectionizing the system of total management of the quality

11) Founding and perfectionizing the legal normative base necessary for the quality assurance

3. The standards of quality assurance

The basis of the quality assurance are inserted the following standards

- The management of educational process (The management of the branches, quality assurance, assessment and availability of mechanism review)
- The conditions of educational process (speciality education programs, high level professionals, educational and technological modern resources)
- Speciality education results (correspondance of educational plans and subject plans with the educational standards of higher governmental speciality education, assurance of correspondant to bachelor's national qualification frame, assurance of master's educational results, providing jobs to graduates)
- Information and education methodology assurance (the situation of library fund, availability of educational information base and educational methodology itinerary)
- Availability of modern technologies, implementing during educationak and scientific activity, in Artsakh State University work
- Material technological base (availability of conditions, correspondance of offices, auditoriums, laboratories with standards of higher speciality education.
- Student social support
- Direction of scientific researches, scope of the financialization by Artsakh State University
- Scientific methodology works (availability of lecturer's monographies, testbooks, methodology handbooks, improvement of student's scientific researching and scientific methodology activity)
- The qualitative commission of lecturers (academic rank and level) and their percentage in part time and full time workers number.

II. STAGES OF QUALITY CULTURE DEVELOPMENT

For forming and developing quality culture in Artsakh State University the following stages are anticipated:

- Transitional period
- The formation period of quality culture
- Total management of quality

4. Transitional period

The transitional period is conditioned by accomplishing Artsakh State University strategic program, principles of improvements and education quality assurance conception. During transitional period is anticipated to process in Artsakh State University necessary contential, structural improvements and be ready for cultural transformations.

During transitional period is necessary:

- Improve the quality and resultivness of all the branches of Artsakh State University making it more transparent.
- To insert reporting system in all levels of management of Artsakh State University
- To regulate Artsakh State University document base
- To improve the level of informativness of internal and external stakeholders
- To accomplish self analyses and review of substructural skills of Artsakh State University
- To perfectionate student's assessment system according to modern requirements
- To form student-centered system
- To requalify main staff of doctors and lecturers as well as administrative staff
- To perfectionate exchange experience with other universities and international oriented events
- To activate scientific researching activity of doctors and lecturers
- To insert quality management model

5. Formation of quality culture

Formation of quality culture anticipates excluding not quality work in Artsakh State University, activity of Artsakh State University based on SWOT ((S) Strengths, (W) Weaknesses, (O) Opportunities, (T) Threats) - strategic development of mentality, high responsibility of in-university substructures, self- management and self-assessment, enough financial and personal resources (including regular requalification of staff).

6. Total management of quality

The objective of Artsakh State University is not only giving qualitative graduates, but also qualitative management of works, which includes :

- Human resources development
- Management and accomplishment of qualitative processes
- Improvement of personnel qualification (often)

The result of total management of quality has to be:

- Satisfying requirements of stakeholders
- Improving Artsakh State University financial condition
- Satisfying personnel with work

The total management of quality includes two processes:

- The quality control supposes providing qualitative education
- The quality control(improvement) supposes regular improving the quality

The total management system of quality aimed to accomplish Artsakh State University strategic program in which should be included Artsakh State University internal stakeholders through improving quality of education.

The steps of affirming total management system of quality are:

- To concretise the aim and publish it (the aim must be available and clear for all the workers)
- Do not make often checking (the checking should serve not finding flaws (as the flaws should be completely excluded) but perfectionising the activities and reducing the waste of money)
- To hire only qualitative lecturers, paying attention to reducing the flow of candidates
- To form the approach that quality assurance process is endless
- To be lead by the slogan of endless improvement
- Regularly requalify lecturers (preferable, that requalification would be processed by high quality professionals)
- From time to time requalify administrative personnel
- To create confidential atmosphere in the university
- To create mutual cooperation between substructures (it should not be a competition, but cooperation)

The new system of quality assurance requires new way of thinking and formation of new working style.

Quality assurance requires efforts and wastings, which are being reimbursed in the result of long and serious working.

III. OUR SLOGAN OF QUALITY ASSURANCE

Our slogan of quality assurance is to go from external control to the internal one in Artsakh State University.

That is to say if in the past for quality assurance institutional structures were responsible, so in the conditions of changed slogan of quality assurance, the stress is put on the growth of self-determination. Students, lecturers, administrative personnel, parents and employers are considered to be concerned parties in the common cause. It supposes creation of the mechanisms, which can make it impossible in all spheres and substructures the existence of not qualitative work. In these conditions the conscious approach of student and employee of quality assurance causes are highly relevant.

The process is impossible without responsible approach of students and lecturers. The student is responsible for the results of his/her education in Artsakh State University as much as Artsakh State University government and personnel of doctors and lecturers, as in the new system of quality assurance he/she is considered to be internal concerned party taking part in decision making and not influence object,

In new system of quality assurance improves the freedom of lecturer in the frames of choosing the lecture, managemental forms, assessment mechanism and procedures. The growth of freedom supposes growth of responsibility.

The lecturer is responsible for the level and quality of the results of given knowldgem skills and abilities to the student.

The role of the Department is being changed as well. The Department from control structure is changed into structure of providing advice for the youth and becoming methodical and scientific auditorium of open discussions.

IV. THE PRINCIPLES OF QUALITY ASSURANCE

In the process of quality assurance we are lead by the following principles:

- 1) Artsakh State University strategic mission and concretization of aims ,
- 2) The formation of Artsakh State University objectives with SMART principle, that is for Specific (S), Measurable (M), Achievable (A), Relevant (R), Time-Bound (T),
- 3) formation of democratic atmosphere, creation of confidential and innovative atmosphere, transparent, reporting assurance,
- 4) Organizing of regular educating process for heads, lecturers and supportive personnel,
- 5) Methodical education and scientific researchal advice assurance, founding methodical and researchal laboratories,
- 6) assurance of information improvement
- 7) assurance of success and stability, which is possible only through gradual development,
- 8) Harmonious distribution of resources
- 9) Encouragement of freedom and responsibility of internal concerned parties
- 10) Reviewing and registering opinion of external concerned parties
- 11) paying attention not only one way of policy of Artsakh State University, but multifunctional and harmonious development of it,
- 12) Separation of qualitative rates form quantiative ones,
- 13) Gradually improving the quality of human resources
- 14) intergation of students in the processed of quality assurance
- 15) Conreol accomplishment of regular reviewing and discussing from entering results to exiting ones

V. ARTSAXH STATE UNIVERSITY QUALITY ASSURANCE MODEL INCLUDES:

- 1) external challenges
- 2) improvements of educational program
- 3) requirements of the employer
- 4) Artsakh State University activity
- 5) the aims of preparing qualitative personnel
- 6) inter-university competition
- 7) the requirements of Ministry of Education and Science of Nagorno-Karabagh and national qualifications frame of Nagorno-Karabagh
- 8) the assurance of speciality preparedness of graduates
- 9) preparedness of competetive human sources
- 10) the accomplishment of student's educational requirement
- 11) providing the qualitative and quantivative rates of student's auditorium
- 12) availability of innovative educational programs and scientific researching projects
- 13) providing and financing with materials and technologies
- 14) providing and exchangin information
- 15) preparedness of high quality personnel

THE SCIENTIFIC COUNCIL OF ARSAKH STATE UNIVERSITY DECISION

August 24, 2015

N-23-L

**“ARTSAKH STATE UNIVERSITY” NATIONAL NON-COMMERCIAL ORGANIZATION ABOUT
AFFIRMING THE ORGANISATION ORDER OF STUDENT’S INDEPENDENT WORKS**

Lead by the 14th amendment of 13th point of “Artsakh State University” national non-commercial organization legislation and by the 14th amendment of 9th point of scientific council legislation of “Artsakh State University” national non-commercial organization : scientific council of Artsakh State University decides:

1. To affirm the order of “Artsakh State University” national non-commercial organization students’ independent works according to the appendix.
2. This decision comes into force from the moment of approval.

PRESIDENT

M.M. MINASYAN

ORDER
“ARTSAKH STATE UNIVERSITY” NATIONAL NON-COMMERCIAL ORGANISATION STUDENTS’
INDIVIDUALWORKS ORGANISATION

1. THE ORGANISATION OF INDEPENDENT WORK

1.1. In “Artsakh State University” national non-commercial organization the students’ individual work (from now on: individual work) is student’s educational, scientific-research, creative, culture and sport, journalistic, industrial and other works which is accomplished in the frames of extra-curricular activities with lecturer’s task and methodic control.

1.2. The aim of individual work is formation of student’s self educational requirement, the continuing development of the cognitive activity, professional, creative, scientific-research work skills.

1.3. The accomplishment of individual work is necessary for assessing a student’s educational activity.

1.4. The assignment, registration and assessment of the individual work is included to the lecturer’s duty as individual work realized by him/her. This total hours are calculated according to Artsakh State University “Educational process rganization order with credit-scheme system” in the frames of 45 hours educational week. Plans of individual work method providing and improving work should be expressed in the individual plans of the lecturers.

1.5. The scope, form, content of the individual work is decided by the departments, taking into account particularities of the profession, according to educational plans and programs, what is reserved in the educational-methodical package in the methodical materials of individual works.

1.6. The objectives of the individual works are:

- To involve the student more into the subject
- To have an ability to choose the necessary literature, to shorten it and the materials of the lecturers
- To prepare and present a report, research work, creative, checking, coursework, scientific article.

1.7. The forms of the individual works are:

- Investigation of the literature, analysis and summarizing
- Accomplishment of research work, courseworks and thesis
- Composition of speech abstract and plans
- Accomplishment of scientific-research and creative works
- Investigation of the objectives in the educational literature that are not enough elucidated
- Accomplishment of the translations from the foreign languages
- Completing the tasks
- Composition of the practice report etc.

1.8. The individual work is planned taking into consideration:

- Implementation of informative technologies into the educational process
- Implementation of computing testing
- Perfectionizing the method of seminars and practical trainings, the scientific research work of the students, process of industrial practice

• Perfectionizing planning and accomplishing system of courseworks and thesis, and increasing student’s role in the works.

1.9. Based on the working educational plans and department presentations the departments are composing the timetable of the individual works (lecturer’s individual trainings), the copy of which is presented in the educational-methodical department.

1.10. Some types of the individual work:

- Work under lecturer’s control (is implemented mainly for the in-person education)
- Work without lecturer’s control (is implemented mainly for the distance learning)

1.11. The individual work under lecturer's control is accomplished in the form of individual work, during which a lecturer is giving advice, realizing control and assessing the results of the work.

1.12. The work without lecturer's control helps students to prepare for the trainings (lectures, seminars, practical works) and supports deeply investigating the subject. The results of that work are expressed during the auditorium classes with student's involvement, with quality of the presented reports, tests, checking works.

1.13. The results of the individual works are assessed according to the measurements of the credit-scheme system in the Artsakh State University. The results of the individual works are taken into account for forming a student's progress and final grade.

2. THE REALIZATION OF INDIVIDUAL WORK

2.1. The individual work is being accomplished by the student, who has to get acquainted with the types of individual works, scope and forms, to ask the lecturer about the deadlines, to receive the task: for each subject, to be informed about the timetable of individual works and in the deadlines to present the works.

2.2. For accomplishing the individual work students have the right:

- To make use of the literature, methodical materials, handbooks, and other necessary materials in the libraries, cabinets, departments etc.

- To make use of scientific laboratories and computers (under control of the cabinet and laboratory administratives)

- To receive advisory from lecturer

- Through the department to receive leading documents from the Artsakh State University for having permission to realize other organizations and other works

2.3. The responsibility of giving tasks, processing advisory, providing technologies and assessing of the individual work is on the lecturer. In the same conditions all the students should have the tasks of the same scope, level of complication and forms.

2.4. The lecturer:

- Decides the form and topic of the task as well as content, deadlines of presenting the results, methodology of checking

- Prepares necessary methodical materials according to the precise requirements

- Process advisory about the issues of individual work

2.5. Compliance of forms and methods of accomplishing the individual works with the requirements of this order is controlled by the department. The department also controls the safety of the individual work.

- With necessary informative resources (auditoriums, handbooks, educational textbooks, implemented programming packages, reference books, educational programs), with methodical materials (recommendations, practicals), with checking materials (tests, questionnaires),

- A chance of public discussing the results of the individual work (presentations, conferences, Olympiads, competitions etc).

2.6. The department:

- Decides the main ways, forms and methods of individual works

- Calculates from each the precise content and scope of the self studying according to the educational programs

- Cultivates educational-methodical packages, programs, handbooks, materials, textbooks (in written and electronic form) according to national educational measurements

- Controls the quality of individual works

- Analysis resultiveness of the individual work, make amendments in the process of its organization

2.7. The dean of the faculty

- Controls all the organizational process of student's individual works

- Defines the deadlines of accomplishing, scopes, amount of week checking

- Organizes timetables of the individual courses

- Presents information to the educational-methodical department

2.8. The library, reading room staff of Artsakh State University

- Provides educational, methodical, scientific, informative and creative literature, as well as by student's electronic addresses and electronic disk
- Provides the availability of informative materials.

3. THE CHECKING SYSTEM OF INDIVIDUAL WORK

3.1. The ways of checking the individual works are current and final: oral check, checking work, homeworks, checking of the text translations, reports, discussions, research papers, thesis, the defence of the final work.

AR MINISTRY OF EDUCATION, SCIENCE AND CULTURE

ARTSAKH STATE UNIVERSITY

**COLLECTION OF LEGAL ACTS
REGULATING THE ACTIVITY OF
ARTSAKH STATE UNIVERSITY**

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